

1965-2021

56 Years of Service
to the Community

SMITH'S CLOVE PARK

EST 1965

133 Spring Street Monroe NY 10950

Activity Line 845 783.9108

www.smithsclovepark.org

**Monroe Joint Parks
& Recreation
Commission**

Chairman:
Anthony Vaccaro

Adm. Chairman:
Chris Sullivan

Commissioners:
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Tony Schäffer
Robert Cordisco
Erika Schudde
Shannon O'Hara-Levi

Secretary:
Priscilla C. Chang-
Staley

Park Manager:

Attorney:
Steven J. Gaba

Recreation Director:
Joseph Mancuso
activities@monroeny.org

Smith's Clove Park Pavilion Reservation Permit Package

Due to COVID-19 we have modified our procedure for Pavilion reservations in an attempt to assure yours and your guest's safety

This package contains; a Pavilion application, the COVID-19 protocol and a Waiver /Release. Please be sure to read all documents as your acceptance of the policies is required

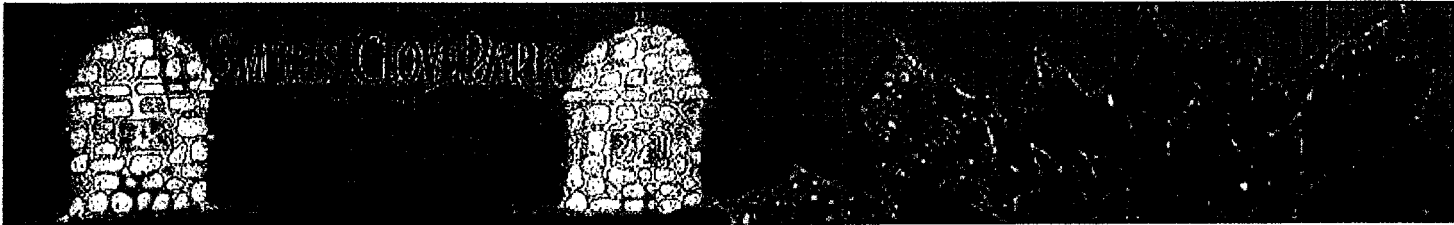
Each Pavilion, a lower pavilion and a larger upper pavilion have maximum occupancy allowed.

Lower Pavilion ...36

Upper Pavilion...77

Please call Joe at 845 783.9108 to verify your date is available before submitting the application. Dates cannot be held for more than a week without receiving a **completed** package.

Thank you



2021 Application for Use of Pavilion

Limited to the exclusive use of Monroe Resident only

Please Print

Applicant Information

Group Name: _____ Date: _____
 Representative / Applicant: _____ Photo I.D. # _____
 Address: _____ Phone # _____

Does your group have insurance? Yes No **IF yes, please provide a Certificate of Insurance naming the Monroe Joint Parks, the Town of Monroe, and the Village of Monroe as additional insured.**

Certificate Included Certificate to follow (1 week prior to event)

Event Information

Facility Requested: Lower Pavilion (**Max Occupancy 36**) Upper Pavilion (**Max occupancy 77**)

Purpose of: _____ date: _____ time: _____ - _____
 # of Guests: Total _____ (___ Children ___ Adults). Do you need electric Yes No

You must call 783-9108 to check date availability prior to submitting your application.

Fee Schedule: Please submit 2 separate checks, (1) for the fee, and (1) for a deposit*

# People	Fee	Deposit*	Total
0-50	\$100 +	\$50 =	\$150
51-77	\$200 +	\$100 =	\$300
101-200	\$300 +	\$150 =	\$450
201-300	\$400 +	\$200 =	\$600
301-400	\$500 +	\$250 =	\$750
401-500	\$600 +	\$300 =	\$900
501 & up	Call 783-9108 for quote		

- Monroe Joint Park Commission may not be named in any advertising of an event in Smith's Clove Park.
- All music, D.J., Band etc., require prior approval. (**9p.m.cutoff**)
- Park Hours: 7:00am to 11pm
- No Rain Dates... No refund of fee if applicant cancels event
- Admission for any event in Smith's Clove Park is forbidden.
- No alcoholic Beverages
- Make Checks Payable to: **MJPRC**
- Fires must be contained to authorized area and fully extinguished
- Parking Permitted in designated areas only
- ~~Additional Fee may Apply for Parties over 500~~
- ***Deposit refunded provided area is free of garbage & damage**

*I, the undersigned agree that my guest and I will follow the rules and regulations governing the use of Smith's Clove Park **along with the 2021 Covid-19 Protocol** and the area will be left cleaned and in proper order at the end of the event. Failure to leave the pavilion in the condition you found it; you will forfeit your deposit*

Signature _____ Date: _____

Return the Application along with checks and a self addressed stamped envelope to:

Monroe Joint Park and Recreation Commission
133 Spring Street Monroe, N.Y. 10950
Att: Joseph Mancuso, Park Director

FOR OFFICE USE ONLY

Application Approved: Yes No By: _____ Date: _____
 Date Deposit Received: _____ Date Fee Received _____ Insurance Submitted _____
 Date Confirmation Sent _____ Date Deposit Returned _____

COVID-19 Protocol Pavilion Reservation Agreement

- **If you, an invited guest or anyone in your household is feeling ill or showing possible signs of COVID-19, please stay home.**
- Hosts should stress to their invited guest the importance for social distancing (for themselves and others) and what they should do to protect themselves, (masks, hand sanitizing, no sharing of equipment/food or drink, maintaining 6 ft distance, sneeze and cough protocol)
- Hosts will be responsible to enforce COVID-19 protocol, and Park policies. Guest who can't observe proper guidelines should **not** be able to stay in the Park
- All events, regardless of size or makeup will be limited to a COVID-19 responsible format. Social distancing, masks, limit number of participants.
- You, as host will be required to notify the Park Office 845 783.9108 if any participant from your group should have or be suspected of having come down with COVID-19.
- The Park reserves the right to impose more stringent guidelines than are required by NYS and the CDC as we feel are necessary regardless of those established by stages.
- **Hosts and guests should determine, or seek medical advice, in determining if they are at risk for serious illness before attending**
- Parties are limited to the number of participants either by permit or maximum allowed for each pavilion.
- Any guest not from the immediate geographic location are required to follow NYS and CDC guidelines prior to attending the event.
- Playgrounds and bathrooms are posted with protocol and must be followed by all participants of the event
- Smith's Clove Park is following State and CDC guidelines and so must all private events
- I understand that failure to abide by any protocol or rules as they apply to my reserving a pavilion in Smith's Clove Park for any purpose, by myself, any one of my guests or invitees may result in a future loss of privileges at Smith's Clove Park.
- **The Host is responsible for having the Waiver /Release explained to and signed by all guests to their event**

I agree to follow all rules and regulations as outlined in this permit along with all rules and regulations that pertain to Smith's Clove Park. I agree that myself and all guests will be given an opportunity to read the attached waiver/release and by their signature agree to the terms

Print Name _____

Signature _____ Date _____

Waiver / Release for Communicable Disease Including COVID-19

I _____ in consideration of being allowed to reserve or attend a private event at a Pavilion in the **Smith's Clove Park**; the undersigned acknowledges, appreciates, certifies and agree that:

- My participation includes possible exposure to and illness from infectious diseases, including but not limited to MRSA, influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness, injury and death does exist.
- If I have a pre-existing health condition, exposure to COVID-19, or any other infectious disease may be more likely to cause serious illness, injury or death
- Smith's Clove Park, the Town of Monroe or the Village of Monroe cannot ensure that all other participants are taking precautionary measures to mitigate risks to ensure the health and safety of other participants, and therefore, participation in the **private party/event** involves risk of exposure to infectious disease; and.
- I KNOWINGLY AND FREELY ASSUME ALL RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERS, AND ASSUME FULL RESPONSIBILITY FOR MY PARTICIPATION; AND,
- I certify that I have not recently tested positive for, and am not exhibiting symptoms of COVID-19, which include a cough, shortness of breath, loss of taste or smell, headache, chills, muscle or body aches and/or sore throat.
- I certify that I do not have a household family member/roommate who has recently tested positive for or exhibited the above-referenced symptoms of COVID-19
- I willingly agree to comply with all recommendations provided by Smith's Clove Park to ensure safe participation. If, however, I observe any unusual or significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest adult staff member, or official immediately; and,
- I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS, THE MONROE JOINT PARK COMMISSION, THE VILLAGE OF MONROE, THE TOWN OF MONROE, and their officers, officials, agents, and/or employees, other participants, volunteers, sponsoring agencies, sponsors, advertisers, and if applicable owners and lessors of premises used to conduct the event (RELEASEES") WITH RESPECT TO ANY AND ALL ILLNESS, INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Name of Participant _____

Signature _____ Date _____

FOR PARTICIPANTS OF MINORITY AGE (UNDER AGE OF 18 AT THE TIME OF THE EVENT

This is to certify that I, as parent/guardian, with legal responsibility for this participant, have read and explained the provisions in this waiver/release to my child/ward including the risks of presence and participation and his/her personal responsibilities for adhering to the rules and regulations for protection against communicable diseases. Furthermore, my child/ward understands and accepts these risk and responsibilities. I for myself, my spouse, and child/ward do consent and agree to his/her release provided above for all the RELEASEES an myself, my spouse, and child/ward do release and agree to indemnify and hold harmless the RELEASEES for any and all liabilities incident to my minor child's/ward's presence or participation in these events above, EVEN IF ARISING FROM THEIR NEGLIGENCE, to the fullest extent provided by law.

Name of parent/guardian _____

Signature _____ Date _____