

FINAL MINUTES

Monroe Joint Park Recreation Commission, April 23, 2012

The Monroe Joint Park Recreation Meeting was held at Smith Clove Park, 133 Spring St, Monroe, New York on the 23th day of April 2012.

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| PRESENT: | John Battaglia | Adm. Chairman |
| | Ann Marie Morris | Commissioner |
| | Gaye Sass | Commissioner |
| | Steve Pavia | Commissioner (arrived at 7:55pm) |
| | Mike Niemann | Commissioner |
| | Joe Mancuso | Park Recreation Director |
| | Priscilla C. Chang- Staley | Park Secretary |
| | Paul Truax | Park Manager |

ABSENT: Chairman Tony Cardone, Commissioners Rich Goldstein, Felipe Alvarez, Deborah Kohrs and Park Attorney Mathew Bennett

Adm. Chairman John Battaglia called the meeting at 7:40 P.M, with the Pledge of Allegiance.

Approval of Minutes

Note: Acting Chairman Battaglia moved to table the March minutes

Privilege of the Floor – Public Concerns

Bill Carey, President of MW Hockey League, was present in the audience. He thanked Manager Truax and his crew for their efforts in preparing the hockey rink for this season. He also presented a check for \$500 to the Commission as a donation to the Park.

Security

Scott Perry, vice president of Atlas security was present. He feels things are running well so far. Two minor incidents required the police to be called. The Park received an incident report for each. The matters were quickly resolved with no further incident.

Field Usage Request – MW Soccer

John Duffell, representative from MW Soccer was present to request field usage on May 11th for soccer tryouts. Last year, the league held the tryouts at in the park; the event was successfully held. This year's registration will be staggered to help streamline the process. Further discussion was had on the topic. A resolution is needed; since there isn't a quorum the decision to approve the Field Usage, it was postponed until later in the meeting. The Commission returned to Soccer's request.

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On a motion made by Commissioner Pavia and seconded by Commissioner Niemann unanimously;

Resolved, to grant the field usage request to MW Soccer for Soccer Tryouts on Friday, May 11th, Subject to: a fee of \$25 per hour, verification that Little League agrees to give up the time and the Soccer Club provides insurance to cover the event.

Ayes: 5 Battaglia, Morris, Pavia, Sass, Niemann,

Nays: 0

Yac Update

This year's Yac registration will be during the first week of June. Trips are being planned; this year, vendors will be paid for by vouchers. Currently, not all positions are filled and applications are still being accepted. In addition, Mancuso in the process of completing the Board of Health application.

Park Recreation Director Report

As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of March's minutes for approval (draft).
2. The following event request requires approval:
 - a. Mother's Day Breakfast, to be held on May 13th. Total amount requested is \$763.00.

On a motion made by Commissioner Morris and seconded by Commissioner Niemann;

Resolved, to approve the Mother's Day Breakfast event, to be held on May 13 at a cost not to exceed \$1000

Ayes: 5 Battaglia, Morris, Pavia, Sass, Niemann,

Nays: 0

3. A copy of the field usage request from MW Soccer.
4. A copy of a final report for the annual Easter Egg Hunt. Despite the weather, the response to the event was well received.
5. A copy of a report documenting a Park ID Violation incident. Park Rec. Dir. Mancuso stated a parent gave his ID to his child so that they could gain entrance in the park. Police were called on a separate matter involving the son and he (the Officer) broke the card and gave it back to the young man. Dad came in to have it replaced and relayed the incident to Mancuso. After discussion, it was decided that the Id holders who violate the Park rules, would have the card taken away for 30 days.

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On a motion made by Commissioner Niemann and seconded by Morris;

Resolved, to impose a penalty of 30 days suspension from the Park as of April 23, 2012. Mr. Negrete will be advised of the penalty and will be required to reapply for his card after the penalty period.

Ayes: 5 Battaglia, Morris, Sass, Niemann, and Pavia

Nays: 0

6. A copy of a field usage request for MW school softball Game on Field three.
7. A copy of basic information regarding a money handling procedure.
8. A copy of the 2012 picnic schedule
9. A copy of the Park's Calendar for May. Park's meeting is going to be held on the 3rd Monday in May, due to Memorial Day
10. A copy of the Departmental Report for the Municipalities
11. A copy of the revised Employee Handbook. Comments and suggestions are requested from the Commissioners.
12. A copy of the Park Ids that were issued in April; 25 total for the month with 22 renewals.
13. A copy of correspondence from Matt Holbrook, Head Varsity Softball Coach at MW High School, regarding a field request for May 16th.
14. A copy of 2012 Committee Assignments
 - a. Security: Mike Niemann, Ann Marie Morris
 - b. Park & Grounds: Rich Goldstein, Mike Niemann, Deb Kohrs
 - c. Community Events: Ann Marie Morris
 - d. 5 Year Plan: Gaye Sass
 - e. League Scheduling: Tony Cardone
 - f. YAC: Deb Kohrs, Gaye Sass, Ann Marie Morris
 - g. Playground: Gaye Sass, Steve Pavis, John Battaglia

Park Manager Report:

Manager Truax reviewed with the Commission the 2012 Budget and the format. He also discussed the 2011 fund balance and the money appropriated from 2011 to complete projects started in 2011 to be completed in 2012. Truax also discuss an estimate of material to complete the irrigation on field 6. Now that he has an idea on what he needs he will request estimate from different vendors for the project. Truax also talked about the electric for lighting and sod when that is completed. He is expecting the netting for the left field on field 3 to be in shortly.

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Old Business:

Rec. Director Mancuso suggested that to move along the review of the proposed revised Village Code as it pertains to Smith's Clove Park, that the Commission put the item on the agenda for next month and he (Mancuso) will explain each section and the changes for final decision by the Board

Acting Chairman Battaglia talked about having spoken with Liz Pesce who addressed the Board last month regarding art classes in the Park. He would like to see us start with a summer ½ day workshop for kids the week after the end of YAC. He suggests that we handle it similar to other programs where she is paid for her services as an instructor. The Park would run the program, register and limit it to Monroe residents. He will continue to pursue the matter.

New Business

With no new business to discuss, the Commission continued with the agenda.

EXECUTIVE SESSION

On a motion made by Commissioner Morris and seconded by Commissioner Pavia ;

to enter into executive session to discuss pending litigation at 9:10 pm.

Ayes: 5 Battaglia, Morris, Pavia, Sass, Niemann
Nays: 0

On a motion made by Commissioner Niemann and seconded by Commissioner Pavia;

to exit from executive session and return to open session at 9:25 pm.

Ayes: 5 Battaglia, Morris, Pavia, Sass, Niemann
Nays: 0

Authorization for Motion to Approve and Pay the Bills

On a motion made by Commissioner Morris and seconded by Commissioner Sass;

to approve and pay the bills.

Ayes: 5 Battaglia, Morris, Pavia, Sass, Niemann
Nays: 0

With no further business, on a motion from Commissioner Pavia seconded by Commissioner Sass the meeting was adjourned at 9:28 pm. Carried unanimously.

Priscilla C. Chang-Staley
Park Secretary