

FINAL MINUTES

Monroe Joint Park Recreation Commission, January 23, 2012

The Monroe Joint Park Recreation Meeting was held at Smith Clove Park, 133 Spring St, Monroe, New York on the 23rd day of January 2012.

PRESENT:	Tony Cardone	Chairman
	John Battaglia	Adm. Chairman
	Rich Goldstein	Commissioner
	Steve Pavia	Commissioner
	Mike Niemann	Commissioner
	Joe Mancuso	Park Recreation Director
	Priscilla C. Chang- Staley	Park Secretary
	Paul Truax	Park Manager

ABSENT: Commissioners Ann Marie Morris, Debbie Kohrs, Gaye Sass, Felipe Alvarez, and Park Attorney Mathew Bennett

Chairman Tony Cardone called the meeting at 7:35 P.M, with the Pledge of Allegiance.

Approval of Minutes

Chairman Cardone resolved to postpone the vote for December's minutes, due to lack of a quorum. The minutes for December will be voted in February. However, since two months had passed for November's minutes, then November's minutes will pass and accept corrections, as stated.

Privilege of the Floor – Public Concerns

Representatives of the following leagues were present to submit 2012 Field Usage requests;

Michael Cordero	MW Little League
Paula Himelson	MW Women's Softball
John Lawsen	MW Crusaders Travel Girls Softball
Paul Perasso	MW Modified Softball League
Steve Perlman	Monroe

Leagues not represented:

Monroe Woodbury Senior Softball
Monroe Woodbury Soccer Club
Monroe Woodbury POP Warner

Park Recreation Director Mancuso reminded those present important details from the policy, with regard to adhering to their assigned schedules and having updated insurance policy information. He also stated that all requests will be reviewed; every effort will be made to accommodate but cannot be guaranteed.

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Tommy Dowd Tournament

John Murray and Greg O'Connor representing the Tommy Dowd Memorial Foundation, approached the Commission for permission to hold their annual Softball Tournament in Smith's Clove Park, on July 19-22, 2012. The softball tournament is the largest attended fundraiser for the organization. Chairman Cardone expressed concern with regard to the sale of alcohol during previous tournaments (which were held in 2011 and 2010 in the park). In spite of the Park policy, alcohol was an issue in 2010 and addressed with Tournament representative Greg O'Connor when he made his presentation for the 2011 tournament. He was aware of the Commission's concern, but the problem was again an issue in 2011. The Park Policy clearly states no alcohol can be sold or consumed in the Park; the application for field usage explicitly states the same information. Mr. Murray stated that is aware of people who are involved or associated with the tournament consuming alcohol. Chairman Cardone asked Mr. Murray for solutions that will ensure that the no alcohol policy will be upheld by the tournament participants. Mr. Murray responded by stating park security should enforce the policy; the organization would even consider hiring their own security personnel to work with the Park's security staff. Further discussion was had on the topic. Admn. Chairman Battaglia advised that since the Commission is aware of the previous incidents involving this issue, it is possible that it could happen again this year. In addition, if this issue can't be controlled, the event being held in the park might be in jeopardy. Chairman Cardone added that if Mr. Murray is aware of this issue, the Commission will need to consult the Park's Attorney. Adm. Chairman Battaglia commented that it's not a good impression to the public for the Park to continue to host the event, if the issue of alcohol consumption can't be controlled. Mr. Murray stated that he will communicate the no alcohol policy to the tournament participants; he added it would be difficult to enforce the policy to spectators but he is will to work with the Commission to find a solution. The Commissioners concluded that they will further discuss the topic as well seek legal guidance before a decision can be made, with regard to their field usage application.

Note: The Commission paused the agenda to speak with MW Hockey League representative Steve Pearlman. Chairman Cardone informed Mr. Pearlman upon learning the issue of declining Hockey League enrollment, at September's 2011 Park meeting from Bill Carey, the Commission decided to not proceed with the hockey rink resurfacing project. Mr. Pearlman requested if the crack on the rink surface can be temporarily repaired, as well as the entrance door of the hockey rink. Park Manager Truax responded that he will look into it.

Elections

After polling the Commission, the 2012 slate of officers will be; Anthony Cardone, Chairman running unopposed and John Battaglia, Adm. Chairman also running unopposed.

On a motion of Commissioner Mike Niemann, seconded by Commissioner Rich Goldstein unanimously Adopted Ayes 5 Cardone, Battaglia, Goldstein, Pavia, Niemann

Nays 0

to approve reappointment of Tony Cardone, as Chairman, and John Battaglia, as Adm. Chairman.

2012 Committees

Adm. Chairman Battaglia asked for the Commissioners to review the list of Committees for 2012, by February's meeting. He asked that all Commissioners should chair committee as wells as be members on them.

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Security Bid

Note: The Commission suspended the agenda, to discuss item #7 Security Bid; afterwards the Commission returned to the agenda.

Chairman Cardone reported the seven bid packages were returned, as outlined during December's Park's meeting. The following companies are being given further consideration before a final decision is made;

<u>Company Name</u>	<u>Address</u>	<u>Bid Amount</u>
Jess Security & Investment Inc.	Bronx, NY	\$17.99 per hour
Atlas Security Services	Goshen, NY	\$18.49 per hour
Briger Security	Monroe, NY	\$18.88 per hour

Admin. Chairman Battaglia stated references have been checked; the Security Bid Committee would like to further review and interview Jess Security & Investment Inc., and Atlas Security.

Park Recreation Director Report

As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of December's minutes for approval (draft).
2. The following event requests require approval:
 - a. Egg Hunt, to be held on March 31st. Total amount requested is \$923.00.
 - b. Winter Scavenger Hunt, to be held on February 18th. Total amount requested is \$303.00
3. A copy of correspondence to Monroe Volunteer Ambulance Corps requesting their assistance for the Egg Hunt.
4. A copy of 2012 Park Winter Class Schedule. Classes will begin in February. Toddler classes will be separated by age group; classes are being held free of charge. Cooking classes are being offered as well.
5. A copy of an employment application from new applicant Joanne Andersen in response to an employment ad placed in the Photo News on January 6, 2012. Joanne was interviewed, to teach the Toddler/preschool classes. Plans are to hire the new applicant as a contractor. Salary will be paid by voucher; hours per week would be approximately 12 hours a week. Further discussion was had on this topic. Mancuso has also reviewed her qualifications and is recommending that she be hired.
6. A copy of a lease agreement for the Snack Shak; "Snack Shak" has an option for one more year to continue their operations, according to their contract. As per the contract they will continue for the upcoming season.

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7. A copy of a receipt of the 2012 “Youth Bureau Money” from Orange County. A total of \$8,082.00
8. A copy of the Town of Monroe 2012 Holiday Schedule which the Park staff will follow.
9. A copy of the listing of the 2012 Committees.
10. A copy of an application to be filed; an applicant Mark Alfred Lawrence applied for an employee position in the Town of Monroe as well as seat vacancies for one of the Commissions.

On a motion made by Commissioner Goldstein and seconded by Commissioner Niemann;

to contract with Joanne Andersen Friedman, 126 Second Avenue Monroe NY 10950 as an instructor for the 2012 Preschool and toddler programs at a rate equal to \$20/hour not to exceed 12 hours /week. This contract is on a trial period till June 1, 2012 and subject to review for the fall classes. She will be paid by voucher and issued a 1099 at the end of the year.

Ayes: 5 Cardone, Battaglia, Goldstein, Pavia, Niemann,

Nays: 0

On a motion made by Commissioner Pavia and seconded by Commissioner Niemann;

to authorize the Easter Egg Hunt, to be held on March 31st. at 1pm in an amount not to exceed \$925.00 and to authorize a Winter Scavenger Hunt, to be held on February 18th at an amount not to exceed \$300.00

Ayes: 5 Cardone, Battaglia, Goldstein, Pavia, Niemann,

Nays: 0

Park Manager Report:

Park Manager Paul Truax reported that there was a squirrel problem; it's been resolved humanly by the Orange County Wildlife Control, who released them outside the area. 2011 budget has not been closed out; will have more information to report next month. The bleachers have arrived and will be installed shortly. Lastly, the concession stand “Snack Shak” is four months arrears in utility bills. Park Recreation Director Mancuso will send a notice out with regard to the past due payments.

Old Business:

Park Recreation Director Mancuso mentioned the revision of the Village code; discussion was postponed for another meeting. Commissioner Goldstein proposed to volunteer his time and services (until March 15th 2012) to clear out the practice field, for the Park. Further discussion was had on the topic. Adm. Chairman Battaglia suggested notifying Village of Monroe Mayor Jim Purcell that the Commissioners will continue to move forward with the project, in house.

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New Business

Chairman Cardone spoke about security cameras, for the Park to tie into the system that has been recently installed by the Monroe Police department. Cost of the installation of one is approximately \$30,000. Further discussion was had on the topic. Commissioner Niemann spoke about a previously discussed topic of the Commission's in house security. He had spoken to different people to get suggestions and advice. Further discussion was had on the topic. Adm. Chairman Battaglia suggested the Park's attorney should be consulted on this topic, as well.

EXECUTIVE SESSION

Having no new information to discuss, in Executive Session, the Commissioners continued with the agenda.

Authorization for Motion to Approve and Pay the Bills

On a motion made by Commissioner Goldstein and seconded by Commissioner Niemann;

to approve and pay the bills.

Ayes: 5 Cardone, Battaglia, Goldstein, Pavia, Niemann,

Nays: 0

With no further business, on a motion from Adm. Chairman Battaglia seconded by Commissioner Pavia, the meeting was adjourned at 8:55 pm. Carried unanimously.

Priscilla C. Chang-Staley
Park Secretary