

Monroe Joint Park Recreation Commission, December 16, 2013

The Monroe Joint Park Recreation Meeting was held at Smith's Clove Park, 133 Spring St, Monroe, New York on the 16th day of December 2013.

PRESENT:	Tony Cardone	Chairman
	Steve Pavia	Commissioner (arrived at 7:40pm)
	Mike Niemann	Commissioner
	Joe Mancuso	Park Recreation Director
	Paul Truax	Park Manager

ABSENT: Adm. Chairman John Battaglia, Commissioners Rich Goldstein, Ann Marie Morris, Deborah Kohrs, Park Secretary Priscilla C. Chang-Staley and Park Attorney Mathew Bennett

Chairman Cardone called the meeting at 7:35 P.M, with the Pledge of Allegiance.

Approval of Minutes

Note: Both sets of minutes were voted on after the arrival of Commissioner Pavia

On a motion made by Commissioner Pavia and seconded by Commissioner Cardone

Resolved, to approve the minutes of October 21, 2013. After two months having voted on the minutes, the minutes are approved.

<i>Ayes: 2</i>	Pavia, Cardone
<i>Nays: 0</i>	
<i>Abstain: 1</i>	Niemann

On a motion made by Commissioner Pavia and seconded by Commissioner Niemann

Resolved, to approve the minutes of November 25, 2013. However, November's minutes will be voted on again in January.

<i>Ayes: 2</i>	Pavia, Niemann
<i>Nays: 0</i>	
<i>Abstain 2</i>	Cardone

Privilege of the Floor – Public Concerns

Diana Turnbull was present. Recreation Director introduced her to the Board as a candidate for

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the open position as an aide with the weekday toddler and pre-school program. Chairman Cardone asked her to briefly describe her experience as it related to the position. After doing so, she thanked the Board for their consideration and left the meeting.

Security

Scott Perry, Vice President of Atlas Security, stated no incidents to report. Reports are being sent out regularly. As of the 15th of November security is following the non-peak schedule. He wished the Commission a Happy Holiday

Field #4 Improvements

At the November 25, 2013 monthly meeting the Board received and opened 6 Proposals from engineering firms for the “field 4” bleacher and press box upgrade project. During the month, a sub-committee met to review the bids. Upon review, the subcommittee’s recommendation was to accept the bid from Maser Consulting P.E., 1607 Route 300 Suite 101, Newburgh, N.Y. 12550. They felt the Maser bid was in the best interest of the Park as it was the lowest flat fee which was not contingent upon the project budget.

On a motion by Commissioner Niemann, seconded by Commissioner Pavia; to accept the Proposal for engineer services in connection with the ”field #4” upgrade as outlined in their proposal dated November 22, 2103 (2013) in the amount of \$13,500.00 to Maser Consulting P.E., 1607 Route 300 Suite 101, Newburgh, N.Y. 12550. The motion further authorizes the attorney to review any necessary documents and authorizes Chairman Cardone, on behalf of the Commission to sign said documents. Work is to proceed ASAP in an attempt to meet a Spring 2014 construction goal

Ayes: 3 Pavia, Niemann, Cardone
Nays: 0
Abstain 0

Nominating Committee

Mancuso advised the Commission that the official slate of officers for the calendar year 2014 is as follows

Anthony Cardone...Chairman
John Battaglia.....Administrative Chairman

Both position are un-opposed. Hearing no further nominations from the floor, acting secretary Mancuso cast a single vote to elect Anthony Cardone (Chairman) and John Battaglia (Administrative Chairman) for 2014. Chairman Cardone thanked the Board for their vote of confidence.

Park Recreation Director Report

As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of November minutes for approval (draft).
2. Copy of the 2014 Meeting Schedule. The Board reviewed the dates. All are the 4th Monday of the month except May and December, which are the 3rd. Monday of the month due to holidays.

On a motion made by Commissioner Pavia and seconded by Commissioner Niemann, to adopt the 2014 meeting dates schedule as proposed

Ayes: 3 Pavia, Niemann, Cardone
Nays: 0
Abstain 0

3. An analysis the RFPs' received in November for engineer services
4. Copy of Diana Turnbull's resume

On a motion made by Commissioner Niemann and seconded by Commissioner Pavia, to accept the recommendation of Director Mancuso to offer to Diana Turnbull 11 Karen Drive, Monroe NY 10950 the position of aide with our children weekday program. This position is that of a contractor at a salary of \$9 / hour approximately 10 hours a week. The position starts January 1, 2014 and goes to February 28, 2014.

Ayes: 3 Pavia, Niemann, Cardone
Nays: 0
Abstain 0

5. A copy of Notification from the Village that Commissioner Morris was re-appointed to the Commission for another 5 year term ending December 2018
6. A copy of the final report for the Tree Lighting. Mancuso advised the Board that the turn out this year was very light
7. A copy of the Final Reports for the Turkey Trot. Mancuso advised the Board that we may need to consider raising the applicant fees as most races are now using a chip/bib system which is easier to distribute and record, but involves an increase in the timing costs.

8. A copy of “thank you” letters to the Monroe Fire District (Rich Goldstein) for escorting in Santa the night of the tree lighting, Letter to MOVAC for their coverage during the Turkey Trot, Bagel world for donating 15 dozen bagels to the Turkey trot and the Village Police for covering the intersections during the Turkey Trot.
9. Id’s issued for the month with an 8 year comparison. This month we issued 3 ID’s, issued mainly to allow residents to register for the week day children’s program who never got theirs. Commissioner Niemann asked how many have been issued in total. Mancuso answered that in total we have issued 4,134 Id’s, although the bulk was issued the first 3 years and they have all expired. We have 1137 renewed ID’s. Mancuso advised the Board that renewals do not require coming in for a picture and can be done anytime or by mail. Resident only needs to show/send in current proof of residency and ID’s are good for 3 years.
10. A copy of Committees for 2014
11. A copy of a January’s event calendar. Mancuso is planning an open house on January 19th, and will advertise for residents who have not done so to come in and get their ID’s.
12. A copy of Security firms who have requested a bid package to date.

Mancuso discussed the CAP workshop held in the Park December 7. He showed to the Commission the 3 presentation and the winning choice. The Board expressed how impressed they were with the work. Discussion followed as to how we could combine the concepts on one sign as they all presented some great ideas. Mancuso advised the Board that the concept which with they agreed to at the time CAP made their presentation was that only 1 group is chosen and the commitment is to use that concept. We will be meeting with a graphic artist supplied by CAP to finalize the design again using the winning concept.

Park Manager Report:

As per Commissioner Morris’s request, Park Manager Paul Truax provided a cost estimate to mill and to blacktop the Hockey court. He got a price of \$61,700. Now that there is a ballpark figure, the Board would like to approach the Hockey league for funds. Discussion followed on when it could happen and the time needed to cure the blacktop prior to it being coated. This job is over the threshold and would need to be bid.

Truax advised the Board that he would like to abandon the current oil tank. It has been in the ground since 1978 and presents a liability to the Park. He is waiting to use up the remaining oil then convert to gas. When that happens, the tank would need to be pressure tested, opened, cleaned and filled with gravel. He is hoping to do this in the next few weeks. The tank would need to be certified.

Last month Truax advised the Board that he is looking to replace one of the trucks (2001 dump) with a dump truck. The new truck would be a Dodge, have 4 wheel drive and a thicker body. He was waiting for a revised state bid list to come out and as it has, there are none available. He has the opportunity to piggy-back onto a Town bid. The new truck would be in the range of 65,000 to 70,000 dollars. He has enough money in his truck replacement account to make the purchase.

He hopes to put the old truck out to bid. He is looking for Board authorization.

On a motion made by Commissioner Pavia and seconded by Commissioner Niemann, resolved to purchase a new dump truck to replace the 2001 Dump with a Dodge 4 wheel drive dump and for Truax to piggy-back onto the Town's bid at a cost not to exceed 70,000.

Ayes: 3 Pavia, Niemann, Cardone

Nays: 0

Abstain 0

Several commissioners were polled by phone for their approval

Old Business:

Commissioner Pavia has researched the synthetic ice proposal presented to the Board by Trustee Conklin. He presented a sample of the material. His thought was using the hockey court. The dimensions are approximately 185 X 85. The material has 5 year life with the ability to flip it over if needed. Can be pressure washed and shaving can be removed with a shop vacuum. The material can be laid down on cement (preference) or blacktop. The surface would need to be perfectly flat unlike the hockey court. Commissioner Niemann asked about water getting under the synthetic ice and freezing. His only cost estimate was 6 figures. There is supposed to be a rink in Clarkstown which he is interested in seeing. He will continue to research.

New Business

No new business

EXECUTIVE SESSION

Having no issues to discuss during Executive Session, the Commission continued with the agenda.

Authorization for Motion to Approve and Pay the Bills

On a motion made by Pavia and seconded by Niemann

to approve and pay the bills.

Ayes: 3 Pavia, Niemann, Cardone

Nays: 0

With no further business, on a motion from Niemann seconded by Pavia the meeting was adjourned at 8:40 pm. Carried unanimously.

Respectfully Submitted

Joseph Mancuso (acting recording secretary)