



Extended Day Participant Application

Dear Parent/Guardian,

Welcome to the Smith's Clove Park Extended Day Program. We offer this program as an enhancement to our Summer Camp, albeit a separate and distinct program.

Please be aware and stress to your child that this program is **not** a continuation of the camp day and as such, different rules apply. Parents must have purchased a pre-paid card of a specific number of hours prior to your child using the program. The program is run exclusive indoors and children are expected to temper their enthusiasm and respect the room and park equipment. Consistent uncontrolled behavior will be reported to the parents and if persists (more than 2 written reprimands) may jeopardize your use of the program.

During the program, we offer passive indoor activities such as board games, access to computers, videos, TV, reading, foosball and table tennis. In the afternoon, we offer a light snack around 4pm.

Parents and those authorized to drop-off and pick-up your child are expected to come into the office/activity room, a child will not be allowed to meet you in the parking lot.

As mentioned previously, parents must have purchased a pre-paid card of a specific number of hours prior to your child using the program. We offer 4 pre-paid options: (1) 5 hours for \$10 (2) 10 hours for \$20 (3) 32 hours for \$60 and (4) 64 hours for \$120. **Please** plan accordingly as we will not refund unused time for cash or credit toward future hours.

The morning session starts at 7:30am and goes till 9:30am, at that time your child is escorted to his group for morning check-in then in the afternoon, at 3:00pm he/she will be escorted to the office/activity room till the end of extended day. Extended day ends promptly at **5:30**. You may leave your child off anytime after 7:30 and pick them up anytime before 5:30pm. Failure to collect your child by 5:30 will result in a penalty and if continues will result in your no longer being able to use the program.

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Time is computed in 1 hour blocks; if you use the program for 1 hour and 10 minutes, you will be charged for 2 hours. This is necessary, as we must maintain staffing for the whole session. Staffing consists of: 1 on-site director and 2-3 assistants depending on the numbers of children using the program. Each day you use the program, the director will note on your card, the time you arrives and/or the time you pick-up at the end of the day. Please verify these times with him/her each time to eliminate disputes once the card is full. You will be notified as you approach your card's limit, so please be prepared to purchase the additional time you feel you will need.

Please keep in mind that these guide-lines are important and have been developed over the years so as we can provide a safe, enjoyable and cost effective service to the community. We welcome any suggestions you may have to offer to improve upon our program, but understand, we may not be able to accommodate each individual unique circumstance.

If you plan on using the Extended Day program, please complete the following:

Parent/Guardian Name _____
PRINT

Child/s Name _____,
PRINT

_____, _____,

Morning Session

Afternoon Session

I, the undersigned, being the legal custodial parent/guardian of the above reference child/s certify that I have read the application and will abide by all policies and procedures as set forth;

PARENT'S/GUARDIAN'S SIGNATURE

DATE SIGNED

