2021 REGISTRATION
SMITH'S CLOVE PARK
PreK SUMMER CAMP

Camp Dates & Time:
Session 1: July 6th through July 16th.
Session 2: July 19th through July 30th.
Session 3: Aug 2nd. through August 13th.
Time: Sessions are 9:30 AM to 12:30 PM

Child Must Be
A Monroe
Resident

Child must be eligible to attend Kindergarten in September 2021.

Fee Schedule:
Price for each session - $60
Make checks payable to: M.J.P.R.C. ($25 Service Fee for Returned Checks)

Registration Location:
AT SMITH'S CLOVE PARK PROGRAM ROOM
(Questions? Call Joe at 783-9108 Park Administration Office)

Registration Dates:
Tuesday- Thursday May 11 to June 3 1:00 PM to 4:00 PM
Wednesday Evening May 12 to June 2 5:30 PM to 7:30 PM
Saturday May 15, 29 & June 12 10:00 AM to 1:00 PM

*** REGISTRATIONS ARE SUBJECT TO AVAILABILITY ***

- Each session runs for 2 weeks - Monday through Friday.
- A morning and afternoon session, choose one or the other.
- Child must be eligible to attend Kindergarten in September 2021.
- Class size is limited and subject to a first come first serve basis.
- Drop off and pick up at the Office parking lot.
- This is a drop off program.
- Classes will be held both indoors and outdoors. Group will be kept separate and will not be allowed to mingle with YAC campers including siblings.
- Refunds may be requested until two weeks prior to start of each session, after which no refunds will be issued.
- There will be no camp when it rains.
2021 SMITH'S CLOVE PARK

PreK SUMMER CAMP
APPLICATION & MEDICAL HISTORY

PLEASE PRINT

Child's Last Name: __________________________ First: __________________________ Age __________

Family Address: ________________________________________________________________ Gender __________

Child's Date of Birth: ___________ Parent's Phone #: ________________________________

Parent's Name: ________________________________________________________________ Park ID #

Father's Cell: ___________ Work Phone #: ________________________________

Mother's Cell: ___________ Work Phone #: ________________________________

Emergency #1: __________________________ Name: ________________________________

Emergency #2: __________________________ Name: ________________________________

Doctors Name: ________________________________________________________________ Doctors Phone #: ________________________________

Doctors Address: ________________________________________________________________ (will be used for park event notification only)

E MAIL ADDRESS: ________________________________

I certify that the above information is true and accurate to the best of my knowledge.

Name Parent or Guardian (PRINT) __________________________ Signature Parent or Guardian __________________________

Immunization Record: (Or attach a copy of current immunization records with stamp or signature.)

Dates:

Mumps __________________________ Dates: German Measles __________________________

Measles __________________________

Poliomyelitis __________________________

Hepatitis __________________________

Hepatitis b __________________________

Height _______ Weight _______

□ or □ Copy Attached

Authorized Signature of Physician or Registered Nurse

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<tr>
<th>Summer Program</th>
<th>Dates</th>
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Totals ___ sessions @ $60 session= $________

**CAMPER'S NAME** (one camper only) 

Any special information about this child to help assure his/her safety: attention deficit, learning or behavioral disorders, allergies, etc. (to be filled in by parent or guardian):
________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

PLEASE LIST THOSE ADULTS OTHER THAN YOURSELF OR SPOUSE WHO COULD BE PICKING UP YOUR CHILD.

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PLEASE INDICATE IF: YOUR CHILD MAY NOT BE RELEASED TO YOUR SPOUSE OR CHILD’S OTHER PARENT OR GUARDIAN, AND/OR A CUSTODY SITUATION THAT MAY COMPROMISE YOUR CHILD’S SAFETY. Indicate if this situation is court ordered.
________________________________________________________________________

________________________________________________________________________

1. **Medication Procedures**

Procedure to be followed in the event that a child requires Medication while participating in the program administered by the Monroe Joint Park Recreation Commission:
No child may carry on its person any medical substance while at the summer educational programs. In the event a child is required to ingest a medical substance that has been duly prescribed by a physician, the following procedure must be adhered to:

A) The parent and/or guardian of the child shall personally deliver the medication together with written instructions from the physician with respect to same to the Program Director. The written instructions shall include the following information:
   1) Name of medicine, 2) Reason for medicine, 3) The dosage, 4) The time, 5) Number of days
B) The medication must be in the container provided by a registered pharmacist and shall have the professional label affixed thereto.
C) Under no circumstances is a child to keep medicine on his/her person during the Program.
D) The parent or guardian must submit a written request to the Program Director to give the medicine as directed by the physician.
E) Medication needs to be picked up by the parent and/or guardian of the child within three (3) Program days after the final dosage is given.

2. MANDATORY MEDICAL AWARENESS
   (Please Sign to Acknowledge You Read This)

I, the undersigned, as parent and/or guardian of __________________________ (child’s name) understand that the Program administered by the Monroe Joint Park Recreation Commission may include an array of activities typically made available to children at educational seminar camps. The undersigned, as parent, legal guardian or person having legal custody of the child, does hereby grant permission to the Monroe Joint Park Recreation Commission, its servants or employees, to administer emergency first aid to my child in the event of an accident.

Read Carefully

• Child must be starting kindergarten in September 2021
• All information must be completed and signed by the appropriate person.
• PROOF OF RESIDENCY (TOWN OF MONROE) IS REQUIRED (Park Photo ID, Village or Town tax bill or Landlord’s Name / Proof)
• Updated and signed (by physician or registered nurse) immunization records are mandatory at the time of registration.
• Request for refunds, must be received by June 29 for Session 1 and July 12 for Session 2, and July 26 for session 3 in writing.
• Proof of guardianship may be required

I, the undersigned, being the legal custodial parent/guardian of the above reference child certify that I have read the application and have answered all questions truthfully to the best of my ability and will abide by all policies and procedures as set forth, including the modifications due to COVID-19 outlining procedures to assist in maintaining a safe operating camp.

PARENT’S/GUARDIAN’S SIGNATURE          DATE SIGNED
Summer 2021 YAC COVID-19
Camp Policy & Procedures

Pandemic Protocols in Place for Summer 2021
This pandemic has caused many changes in our lives, but we believe that it is more important than ever to offer an opportunity for our young people to spend a safe summer with their peers.

In light of the current situation regarding COVID-19, we have made several modifications to how we operate our camp. Our primary goal this year is to maintain a safe environment for parent/guardians, campers and staff. We will continue to monitor Federal, State and County guidelines and recommendations as we move forward and move closer to the start of our summer program. We understand this is a fluid situation and we will try to adjust accordingly and will more often than not error on the side of caution

Prior to Camp Starting

- We will put together informational data to hand out to the parents/guardians of each camper to read prior to registration. This hand-out will explain the most current facts regarding COVID-19.
- We will have on staff, a qualified medical person dedicated to COVID-19, to monitor and advise as to precautionary measures we need to have in place for the protection of campers, staff, visitors and parents/guardians. Also, to be able to update as situations change making sure we change with them, and to serve as advisor.
- We will distribute at registration a pad with COVID-19 questions for the parent to complete daily so as to have them in advance
- We will prepare posters and flyers highlighting the current CDC guidelines and post and distribute to parents at registration.
- We will use the Smith’s Clove Park Facebook page and the Smith’s Clove Park information board on the web site to communicate information to parents/guardians, campers and staff.
- We will offer a parent/guardian orientation to reinforce our policies and guidelines and parent/guardians’ and campers’ responsibilities and best practices.
- Distribute at registration a Pre-Camp Health Screening Form required completed and returned at the camper first day at camp
- Require all parents/guardians become familiar with our policies and seek medical advice for high risk campers in determining whether to send them to camp
During Camp

- First week of camp, we will start each day with training on precautionary methods to help prevent the spread of COVID-19.
- We will be reinforcing precautionary training with each new activity.
- We will continue to advise parents/guardians as to their responsibility to monitor their child’s health and not to send them into camp if there are any symptoms or they have been exposed to the virus.
- We will maintain COVID-19 related signage at all drop-off/pick-up points and in camp.
- Revise the morning and afternoon drop-off and pick-up procedure.
- Revise the mid-day drop-off and pick-up procedure.
- We will encourage additional separation between groups.
- We will stagger lunch times.
- Encourage non-contact sports.
- Encourage social distancing as much as possible.
- Encourage wearing of masks.
- Encourage frequent hand washing.
- Encourage cough and sneeze best practices.
- Discourage sharing food or drink.
- Discourage physical contact.
- Discourage sharing of personal items.
- Turn off all drinking fountains.
- Disinfect bathrooms through-out the day.
- Meet with staff daily to discuss best practices, reinforce policies and discuss concerns.
- Update parents/guardian thru web-site and flyers on a regular basis.
- We have purchased Infrared Forehead Thermometers to monitor temperatures.
- Encourage campers to feel comfortable discussing how they are feeling. Advise the Orange County Department of Health of any suspected or confirmed case.
- Advise parents that we reserve the right to suspend camp if a COVID-19 related situation arises for an undetermined amount of time without refunds.
- Supply parents/guardians with contact information for local COVID-19 resources.
- At this time, we have no intention of offering trips.
- We will limit all use of inside locations to the infirmary and emergency cover if necessary.
- We are prepared to postpone opening day till all measures are in place.
- Revise the staging areas and procedures for emergencies i.e. fire drills etc.
- More readily close camp for the day in response to weather predictions and extreme heat days.
- Promote healthy snack days.

2021 YAC COVID-19 Policies and Procedure
Modifications to YAC Summer Camp over Previous Years

To move forward with a camp program this year, we are looking to make significant modifications. This document may be revised at any time, as mandates from the State or County dictate. Our goal is to follow at a minimum guideline suggested by the CDC while offering to the public a safe and enjoyable summer. The CDC classifies 4 levels of risk; lowest risk, more risk, even more risk and highest risk. We are targeting a risk level somewhere between lowest risk and more risk categories.

Before the Start of Camp

Naturally the number of counselors fluctuate depending on the number of campers. The BOH requirement is a ration of 12-1, camper to supervision.

2021 Additional Hires:

- Additional Medical Staff
  - We will add a dedicated medical person to concentrate on COVID-19. This person would be in charge of making sure protocol is being met and also to maintain communication with parents and BOH.

- Additional Activity Directors
  - Due to the fact that we will not be taking trips this year we will hire an activity team, 4 to 5 members to plan and facilitate activities each day for the duration of the season.

- Additional Maintenance Staff
  - We would need to clean / disinfect bathrooms and play equipment as often as possible. We will hire someone and dedicate that person to the cleaning.

- Two security people
  - One to stay up front and the other to run and collect or escort camper who arrive or leave times other than drop off and pick up. Parents, grandparents, visitors will not be allowed to come into camp area,

- Back-up staffing
  - Staff, like campers, will be required to stay home if the have symptoms of COVID-19. We plan to hire additional staff to fill in when and if there is a case.

- Special Events
  - Due to the fact that we will not being taking trips, we will need to take advantage of special events and activities that we can bring in to keep the campers entertained. For examples; demonstrations, petting zoo, arcade truck DJ/entertainment etc.

- Monitoring / Personal Disinfectants / Safety Devices
  - Infrared thermometer
  - Masks

2021 YAC COVID-19 Policies and Procedure
o Hand sanitizing stations
o Face shields (3-4)
o Gloves

2021 Modification to Program

- Earlier Registration
  o Due to the added changes and what seems to be a concern of many parents we would like to get out ahead and update parents. This year included will be a Waiver/Release and a PreCamp screening Form (copies attached)
  o People will enter the lobby one at a time and I will process though the clear partition. I require in-person registration as I need to see immunization records, distribute additional information and collect payment (check or cash). Parents should have all required forms and information at the time of registration

- Shirts
  o This year there is no need to hand out shirts as we only used them for trips outside the camp and we will not be doing that this year.

2021 Camp Structure

- Groups
  o I do not see a need to change as the sub-groups usually have only 12-14 campers
  o This year campers will be required to stay within their sub-groups through-out the day
- Drop-off and Pickup Times (This procedure)
  o We can stagger the times, this would allow additional staff to help each group with the check-in, taking temperatures and clearance forms Example:
    - K/1 Arrive 9:15 -9:30 ..........Dismiss 2:45  Back parking lot
    - 2/3 Arrive 9:30- 9:45.......... Dismiss 3:00  Back parking lot
    - 4/5 Arrive 9:15-9:30.......... Dismiss 2:45  Center parking lot
    - 6/7/8/9 Arrive 9:30-9:45....... Dismiss 3:00  Center parking lot

Each group will have a designated drop-off and pick-up locations. Staff would approach the car, collect their questionnaire, take the camper’s (wearing a mask) temperature and release. Upon arriving in their group, they will sanitize their hands. The problem will be the parents who are dropping off camper in different age groups. Theoretically, if everyone starts the day with sanitized hands and a mask, there should be no spreading of germs.
• Cohorts/pods
  o The sub-groups would stay together through-out the day. Last year the State made recommendations as to the size of these groups.

• Pick-up and Drop-off
  o Times other than start of day and end of day
    ▪ The way this has worked is the person picking up, whether parent, grandparent, sibling, aunt, uncle, neighbor, they were required to stop into the office, sign the book with name of camper, get a slip to release or join and go collect.
      o The change this year will be to have the person picking up or dropping off do all this in the parking lot with the security person. The second security person would then escort the camper to where he/she needed to go or go collect the child and bring to the parking lot area defined for this.

• Communication
  o We will continue to use the information board on the web-page.
  o Personal screening forms will be developed and given to parents/campers at registration to complete each day upon arrival
  o There will be an overabundance of signage warning of unsafe practices and encouraging safe practice through education

• If a camper or Staff experience symptoms during camp
  o If we follow the past practices from the school, a confirmed case would trigger quarantining the complete group???
  o Immediate quarantine, underage staff will have their parent notified and need to go home ASAP.
  o Camper’s; Immediate quarantine and their parents will be notified and required to pick-up ASAP
  o Adult staff; will be immediately quarantined and sent home
  o The BOH under the umbrella of a communicable disease would need to be notified ASAP
  o If transportation is required, follow protocol…. If ambulance, make sure you give to them advance notice as to the illness
  o Follow CDC or BOH protocol before allowing to return

• Lunches
  o Hopefully campers and staff will bring their lunches and snacks
  o Lunch times will be staggered for those buying lunch
    ▪ The Snack bar is run independently and is required to have a Department of Health permit.
• Extended Day Program
  o This is an indoor program starting 7:30am before camp and resumes 3:00pm after camp till 5:30pm. Due to the expected numbers and the close proximity we have decided not to offer the program this year.

• Policy regarding Cancellation of camp from COVID-19
  o With the real possibility of a case of COVID-19 causing us to cancel camp or restrict certain groups from returning until a quarantine, we need to have a policy in place for refund requests. For the most part all money is spent or appropriated by the time camp starts, as such we will not be able to refund all or part of a registration fee.

• Rainy Days
  o In the past I have waited till the last minute to close camp or even cancel for the day. Only if it is raining in the morning and the prediction is that it will rain all day do I cancel. Not having a place large enough to house all the kids providing social distancing, I would be inclined to cancel at the mere threat of bad weather

• Pre-K Camp
  o Since this is too long a day for the pre-K campers to be here all day, we run it from 9:30 to 12:15 and traditionally we register 20+ campers. I am looking at doing 2 sessions so to split the numbers to something more manageable under the circumstances this summer to 12 per session. Of course, this will depend on the number of campers we get. This will be first come first serve.

• Projected Fee Structure
  o Usually with trips, a parent would need to spend an additional $55 to $75 dollars a session to go on trips. Since there will be none offered and we will be hiring additional activity staff, we will leave the fee the same as it was in 2019 but add a separate activity fee of $50 for each child.

• Concerns/Questions
  o All parents need to read and understand our procedure this year and make a thoughtful informed decision as to registering their child. This is a challenging time which requires your understanding. You and your child’s cooperation are paramount in being able to complete a safe successful summer program.
  o If you have any questions or concerns, please feel free to give the Camp Director a call at 845 783.9108
PreCamp Health Screening Form

Camper's Name __________________________  Camper's Group ________________

Dear Parent/Guardian

In an effort to minimize illness at camp we ask that you check on the health of your camper daily beginning 14 days prior to your child's first day of Camp. **You must complete this form and present it on the first day you attend.**

*Please Indicate if your camper has any of the following symptoms prior to camp and record a temperature daily. If any temperature or symptoms are present, please have your camper evaluated by a licensed provider and contact camp for further guidance.*

1. Cough
2. Shortness of breath or difficulty breathing
3. Fever
4. Chills
5. Muscle Pain
6. Sore Throat
7. Loss of taste or smell
8. Nausea
9. Vomiting
10. Diarrhea

**Please Initial**

1. My child has not been around anyone with any of the listed symptoms or diagnosis of COVID-19 in the past 14 days before the start of camp. Initial ________

2. No one in our household has been sick in the past 14 days prior to camp. Initial ________

3. My child has not traveled by air or traveled out of state in the 14 days prior to camp. Initial ________

4. My child has adhered to NYS guidelines regarding COVID-19. Initial ________

**Start Date of Temperature/Screening:** ________________

2021

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Our signatures indicate we completed this health screening daily for 14 days prior to Camp and to the best of our ability. We understand that arriving to Camp healthy is vital to a healthy camp.

**Parent Signature** __________________________  **Date** ________________ 2021

**Camper Signature** __________________________  **Date** ________________ 2021
Waiver / Release for Communicable Disease Including COVID-19

In consideration of being allowed to participate in the Smith’s Clove Park Summer Camp 2021; the undersigned acknowledges, appreciates, certifies and agree that:

- My child’s participation includes possible exposure to and illness from infectious diseases, including but not limited to MRSA, influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness, injury and death does exist.
- If I have a pre-existing health condition, exposure to COVID-19, or any other infectious disease may be more likely to cause serious illness, injury or death.
- Smith’s Clove Park, the Town of Monroe or the Village of Monroe cannot ensure that all other participants, including staff, are taking precautionary measures to mitigate risks to ensure the health and safety of other participants or staff, and therefore, participation in the Smith Clove Park Summer Camp involves risk of exposure to infectious disease; and,
- I KNOWINGLY AND FREELY ASSUME ALL RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERS, AND ASSUME FULL RESPONSIBILITY FOR MY PARTICIPATION; AND,
- I certify that I have not recently tested positive for, and am not exhibiting symptoms of COVID-19, which include a cough, shortness of breath, loss of taste or smell, headache, chills, muscle or body aches and/or sore throat.
- I certify that I do not have a household family member/roommate who has recently tested positive for or exhibited the above-referenced symptoms of COVID-19.
- I willingly agree to comply with all recommendations provided by Smith’s Clove Park to ensure safe play. If, however, I observe any unusual or significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest adult staff member, or official immediately; and,
- I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS, THE MONROE JOINT PARK COMMISSION, THE VILLAGE OF MONROE, THE TOWN OF MONROE, and their officers, officials, agents, and/or employees, other participants, volunteers, sponsoring agencies, sponsors, advertisers, and if applicable owners and lessors of premises used to conduct the classes (RELEASEES”) WITH RESPECT TO ANY AND ALL ILLNESS, INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Name of Participant __________________________

FOR PARTICIPANTS OF MINORITY AGE (UNDER AGE OF 18 AT THE TIME OF REGISTRATION)

This is to certify that I, as parent/guardian, with legal responsibility for this participant, have read and explained the provisions in this waiver/release to my child/ward including the risks of presence and participation and his/her personal responsibilities for adhering to the rules and regulations for protection against communicable diseases. Furthermore, my child/ward understands and accepts these risk and responsibilities. I for myself, my spouse, and child/ward do consent and agree to his/her release provided above for all the RELEASEES an myself, my spouse, and child/ward do release and agree to indemnify and hold harmless the RELEASEES for any and all liabilities incident to my minor child’s/ward’s presence or participation in these classes above, EVEN IF ARISING FROM THEIR NEGLIGENCE, to the fullest extent provided by law.

Name of parent/guardian __________________________

Signature __________________________ Date __________

Waiver 2021 Summer Camp YAC Page 1
Dear Parent/Guardian

In an effort to minimize illness at camp we ask that you check on the health of your camper daily beginning 14 days prior to your child's first day of Camp. You must complete this form and present it on the first day you attend.

Please indicate if your camper has any of the following symptoms prior to camp and record a temperature daily. If any temperature or symptoms are present, please have your camper evaluated by a licensed provider and contact camp for further guidance.

**Symptoms:**
1) Cough
2) Shortness of breath or difficulty breathing
3) Fever
4) Chills
5) Muscle pain
6) Sore throat
7) Loss of taste or smell
8) Nausea
9) Vomiting
10) Diarrhea

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Our signatures indicate we completed this health screening daily for 14 days prior to Camp and to the best of our ability. We understand that arriving to Camp healthy is vital to a healthy camp.

Parent Signature ___________________________ Date __________ 2021

Camper Signature ___________________________ Date __________ 2021