Smith’s Clove Park Pavilion Reservation Permit Package

Due to COVID-19 we have modified our procedure for Pavilion reservations in an attempt to assure yours and your guest’s safety.

This package contains; a Pavilion application, the COVID-19 protocol and a Waiver /Release. Please be sure to read all documents as your acceptance of the policies is required.

Each Pavilion, a lower pavilion and a larger upper pavilion have maximum occupancy allowed.

Lower Pavilion ...36
Upper Pavilion...77

Please call Joe at 845 783.9108 to verify your date is available before submitting the application. Dates cannot be held for more than a week without receiving a completed package.

Thank you
2021 Application for Use of Pavilion
Limited to the exclusive use of Monroe Resident only

Please Print
Applicant Information
Group Name: ____________________________ Date: ____________
Representative / Applicant: ____________________________ Photo I.D. # ____________________________
Address: ____________________________ Phone # ____________________________

Does your group have insurance? Yes No
If yes, please provide a Certificate of Insurance naming the Monroe Joint
Parks, the Town of Monroe, and the Village of Monroe as additional insured.
Certificate Included Certificate to follow (1 week prior to event)

Event Information
Facility Requested: Lower Pavilion (Max Occupancy 36) Upper Pavilion (Max Occupancy 77)
Purpose of: ____________________________ date: ____________
# of Guests: Total (__Children__ Adults). Do you need electric Yes No

You must call 783-9108 to check date availability prior to submitting your application.

Fee Schedule: Please submit 2 separate checks, (1) for the fee, and (1) for a deposit*
# People Fee Deposit* Total
0-50 $100 + $50 = $150
51-77 $200 + $100 = $300
101-200 $300 + $150 = $450
201-300 $400 + $200 = $600
301-400 $500 + $250 = $750
401-500 $600 + $300 = $900
501 & up Call 783-9108 for quote

I, the undersigned agree that my guest and I will follow the rules and regulations governing the use of
Smith’s Clove Park along with the 2021 Covid-19 Protocol and the area will be left cleaned and in proper
order at the end of the event. Failure to leave the pavilion in the condition you found it; you will forfeit your
deposit
Signature ____________________________ Date: ____________

Return the Application along with checks and a self addressed stamped envelope to:
Monroe Joint Park and Recreation Commission
133 Spring Street Monroe, N.Y. 10950
Att: Joseph Mancuso, Park Director

FOR OFFICE USE ONLY
Application Approved: Yes No By: ____________________________ Date: ____________
Date Deposit Received: ____________________________ Date Fee Received ____________________________ Insurance Submitted
Date Confirmation Sent: ____________________________ Date Deposit Returned: ____________________________
COVID-19 Protocol Pavilion Reservation Agreement

- If you, an invited guest or anyone in your household is feeling ill or showing possible signs of COVID-19, please stay home.
- Hosts should stress to their invited guest the importance for social distancing (for themselves and others) and what they should do to protect themselves, (masks, hand sanitizing, no sharing of equipment/food or drink, maintaining 6 ft distance, sneeze and cough protocol)
- Hosts will be responsible to enforce COVID-19 protocol, and Park policies. Guest who can’t observe proper guidelines should not be able to stay in the Park
- All events, regardless of size or makeup will be limited to a COVID-19 responsible format. Social distancing, masks, limit number of participants.
- You, as host will be required to notify the Park Office 845 783.9108 if any participant from your group should have or be suspected of having come down with COVID-19.
- The Park reserves the right to impose more stringent guidelines than are required by NYS and the CDC as we feel are necessary regardless of those established by stages.
- Hosts and guests should determine, or seek medical advice, in determining if they are at risk for serious illness before attending
- Parties are limited to the number of participants either by permit or maximum allowed for each pavilion.
- Any guest not from the immediate geographic location are required to follow NYS and CDC guidelines prior to attending the event.
- Playgrounds and bathrooms are posted with protocol and must be followed by all participants of the event
- Smith’s Clove Park is following State and CDC guidelines and so must all private events
- I understand that failure to abide by any protocol or rules as they apply to my reserving a pavilion in Smith’s Clove Park for any purpose, by myself, any one of my guests or invitees may result in a future loss of privileges at Smith’s Clove Park.
- The Host is responsible for having the Waiver/Release explained to and signed by all guests to their event

I agree to follow all rules and regulations as outlined in this permit along with all rules and regulations that pertain to Smith’s Clove Park. I agree that myself and all quests will be given an opportunity to read the attached waiver/release and by their signature agree to the terms

Print Name ____________________________

Signature ____________________________ Date ____________________________
Waiver / Release for Communicable Disease Including COVID-19

I ______________________________________ in consideration of being allowed to reserve or attend a private event at a Pavilion in the Smith’s Clove Park; the undersigned acknowledges, appreciates, certifies and agree that:

- My participation includes possible exposure to and illness from infectious diseases, including but not limited to MRSA, influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness, injury and death does exist.
- If I have a pre-existing health condition, exposure to COVID-19, or any other infectious disease may be more likely to cause serious illness, injury or death.
- Smith’s Clove Park, the Town of Monroe or the Village of Monroe cannot ensure that all other participants are taking precautionary measures to mitigate risks to ensure the health and safety of other participants, and therefore, participation in the private party/event involves risk of exposure to infectious disease; and.
- I KNOWINGLY AND FREELY ASSUME ALL RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERS, AND ASSUME FULL RESPONSIBILITY FOR MY PARTICIPATION; AND,
- I certify that I have not recently tested positive for, and am not exhibiting symptoms of COVID-19, which include a cough, shortness of breath, loss of taste or smell, headache, chills, muscle or body aches and/or sore throat.
- I certify that I do not have a household family member/roommate who has recently tested positive for or exhibited the above-referenced symptoms of COVID-19.
- I willingly agree to comply with all recommendations provided by Smith’s Clove Park to ensure safe participation. If, however, I observe any unusual or significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest adult staff member, or official immediately; and,
- I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS, THE MONROE JOINT PARK COMMISSION, THE VILLAGE OF MONROE, THE TOWN OF MONROE, and their officers, officials, agents, and/or employees, other participants, volunteers, sponsoring agencies, sponsors, advertisers, and if applicable owners and lessors of premises used to conduct the event (RELEASEES") WITH RESPECT TO ANY AND ALL ILLNESS, INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Name of Participant ____________________________

Signature ____________________________ Date __________

FOR PARTICIPANTS OF MINORITY AGE (UNDER AGE OF 18 AT THE TIME OF THE EVENT
This is to certify that I, as parent/guardian, with legal responsibility for this participant, have read and explained the provisions in this waiver/release to my child/ward including the risks of presence and participation and his/her personal responsibilities for adhering to the rules and regulations for protection against communicable diseases. Furthermore, my child/ward understands and accepts these risk and responsibilities. I for myself, my spouse, and child/ward do consent and agree to his/her release provided above for all the RELEASEES an myself, my spouse, and child/ward do release and agree to indemnify and hold harmless the RELEASEES for any and all liabilities incident to my minor child’s/ward’s presence or participation in these events above, EVEN IF ARISING FROM THEIR NEGLIGENCE, to the fullest extent provided by law.

Name of parent/guardian ____________________________

Signature ____________________________ Date __________