

Policy

- Who is eligible to get an ID?
 - You must be a resident living in the Village of Monroe or the unincorporated Town of Monroe
 - You must be at least 14 years old
 - Under 18, you must apply with a parent or guardian
 - Designated caregiver for a minor child or special needs adult
 - Specific rules apply
- Proof of Eligibility to be submitted with application
 - Picture ID
 - License, passport, school ID, or picture identification card and
 - Proof of Residency
 - Current Town, Village or School Tax bill in applicant's name and property location and mailing address or the following provided I can verify the address,
 - Current utility bill associated with the property in applicant's name and property location and mailing address or,
 - Signed rental agreement currently in affect for the property in the applicant's name or
 - 2 of the following documents mailed to the address in the applicants name:
 - Current signed rent receipt
 - Current Bank Statement
 - Current payroll receipt
 - Current documents from a government agency
 - Current document from Monroe-Woodbury Schools
 - Current document from an education institution

Renewals

- If you were 18 or over when you received your ID and it is now up for renewal, you may be eligible to renew by mail.

Procedure

- Download ID Registration Form From www.smithsclovepark.org
- Download "Photo ID Park Policies" From www.smithsclovepark.org
- Complete ID Registration Form, Sign, include Proof of Residency" and mail to:

Smith's Clove Park
133 Spring St.
Monroe NY 10950
Att. Joe

- Acceptable Proof of residency
 - Current Town, Village or School Tax bill in applicant's name and property location and mailing address or
 - Current utility bill associated with the property in applicant's name and property location and mailing address or,
 - Signed rental agreement currently in affect for the property in the applicant's name

All others unable to present the aforementioned documents must apply in person. Allow 1 week to 10 days from time of completed application. Application is complete when sections 1, 3, and 4 are filled out and 1 of the aforementioned documents are included.

Park ID Schedule 2021

May 2021

- 2nd. Wednesday 10-12pm
- 4th. Monday 10-1pm

June 2021

- 2nd. Wednesday 10-12pm
- 4th. Monday 10-1pm

July 2021

- 2nd. Wednesday 5-6pm
- 4th. Monday 6-7pm

August 2021

- 2nd. Wednesday 5-6pm
- 4th. Monday 10-1pm

The complete text concerning the ID Policy, Rules and Regulations can be obtained in the Park Office Monday through Friday 8 – 4 pm or on-line at www.smithsclovepark.org



Monroe Joint Park and Recreation Commission

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Adm. Chairperson

Chris Sullivan

Commissioners

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Mary Beth Burton
Tony Schaffer
Robert Cordisco
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Shannon O'Hara-Levi

Secretary

Priscilla C. Chang-Staley

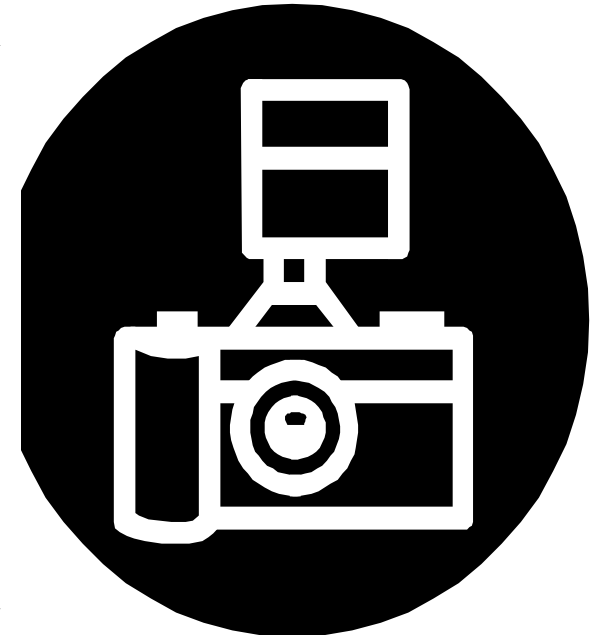
Park Attorney

Stephen J. Gaba, Esq.

Recreation Director

Joseph Mancuso

133 Spring St
Monroe NY 10950
Tel# 845 783-9108



*Photo
ID
Schedule
Information*