

FINAL MINUTES

Monroe Joint Park Recreation Commission, January 27, 2020

The Monroe Joint Park Recreation Monthly Meeting was held at Smith's Clove Park, 133 Spring St, Monroe, New York on the 27th day of January 2020.

PRESENT:	John Battaglia	Chairperson
	Anthony Vaccaro	Adm. Chairperson
	Jonathan Novack	Commissioner
	Chris Sullivan	Commissioner
	Kayel Conklin	Commissioner
	Tony Schaffer	Commissioner
	Joe Mancuso	Park Recreation Director
	Priscilla C. Chang- Staley	Park Secretary
	Stephen Gaba	Park Attorney

ABSENT: Commissioners Andrew Calvano and Mary Elizabeth Burton

Chairperson John Battaglia called the meeting at 7:35 P.M, with the Pledge of Allegiance.

Approval of Minutes

On a motion made by Commissioner Sullivan and seconded by Commissioner Novack

Resolved, to approve the minutes of December 16, 2019, as written.

Ayes: 6 Battaglia, Vaccaro, Novack, Sullivan, Conklin, Schaffer
Nays: 0

Privilege of the Floor – Public Concerns

No one was present to speak from the public. The Commission continued with the agenda.

2020 Field Use Request (Leagues)

The first meeting in January is when the Commission takes requests for field usage for the upcoming 2020 playing season. A letter was sent to all leagues currently having access to Smith's Clove Park along with an email reminder. This is a mandatory meeting in allowing the scheduling committee time to review their request, resolve conflicts and consult the Commission for final approval and be ready for the opening of the season.

Present were:

Bill Scully	POP Warner
Rich Molino	MW Soccer Club
Mike Greenhut	MW Youth Lacrosse
Michael Chiarito	MW Little League
Ron Surchek	MW Little League

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George Offenhauser MW Little League
Rob Collins Monroe Softball Association
Marc Rosenthal Monroe Softball Association
Steve Bollenbach Monroe Roller Hockey

Not represented at tonight's meeting;

Monroe PBA and Monroe Fire Department

Sullivan spoke to the league representatives; he stated field four is the most requested field. Use of the field will be restricted but the scheduling committee will try to accommodate their field requests. He also asked for rosters which will be referred to during the scheduling process. Battaglia suggested field six has better availability and that field should be considered as an option for their field requests.

Bollenbach asked for a status of the hockey rink regarding repairs; they are looking to start during the first week of September. Battaglia replied that the rink repairs are ongoing pending weather. A question was raised if there will be permanent fix. Vaccaro stated that a total rehaul is needed as a permanent remedy. The repairs are heavily dependent on ground temperatures; they have to cure in order for the surface to be more stable. Light bills will be sent to the leagues shortly. Michael Chiarito stated to the Commission, on behalf of the Little League, a donation of a truck load of ball clay for the ball fields will be made. The Commission thanked the league for the donation. Further discussion was had on the topic.

Park Recreation Director Report

Mancuso reported the following information to the Commission;

1. A copy of the Activities Director's report.
2. A copy of the January Meeting Agenda 2020.
3. A copy of the December 2019 Park meeting minutes (draft).
4. A copy of January Special Meeting Draft Minutes
5. A copy of correspondence regarding Jen's email which provided details concerning arrangements for Joe Dierna
6. A copy of the Park's Calendar for February. *The winter festival will be held during President's Day weekend Sunday, February 16th.*
7. A copy of the 2020 Draft YAC Camper Application. *A resolution is needed to approve the YAC application. Parents have called the office asking for YAC camp dates in order to plan for their vacations. The fees will remain the same. There will be two Wednesday evenings and two Saturdays for registration. Parents will have the option to register for one or more weeks for the pre-k program; six weeks total are being offered. Battaglia asked for an update regarding immunizations. Mancuso stated he doesn't anticipate any problems but will learn more later in the spring.*

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8. A copy of the 2020 Draft Pre-K camper application.
9. A copy of the final Park Budget numbers.
10. A copy of an event request for the Egg Scramble.
 - a. The Annual Egg Scramble event is to be held on Saturday, April 4 at 1 pm. Amount requested is \$1,114. Mancuso added that this event is generally well attended. It will be held before Spring Break. He's looking to book a petting zoo.
11. A copy of the Winter Festival Ad. *This is the third year for this event. Outdoor games are provided as well as carnival games.*
12. A copy of the Egg Scramble Ad.
13. A copy of the 2020 Committee contact information. *Information also includes when the terms expire.*
14. A copy of the 2020 Committees.
15. A copy of 2020 Fee Schedule (draft). *Most of the fees remained the same; Mancuso asked for input from the Commissioners.*
16. A copy of the passing of Joe Dierna. *Mancuso asked the Commission if anyone who would like to participate in purchasing a condolences arrangement.*
27. A copy of the Park Maintenance Report. *Daily maintenance includes policing the area for litter and for unsafe conditions, open and clean the bathrooms, empty the garbage cans and cleanup the dog park. Also the winter decorations were taken down and placed in storage. Repairs include getting salt ready for inclement weather and the water line was repaired. Projects include building stations for the Story Walk project. Mancuso asked for suggestions as to where they should be placed. Vaccaro asked if a barrier can be placed to replace the fallen tree on Bald Hill; there were signs of ATV usage in this area. Further discussion was had on the topic. It was reported that there was a problem with squirrels at the maintenance department. Gaba advised utilizing humane methods (have a heart traps) to capture the squirrel so that it can be transported to another park. He will research the proper legal procedure. He also suggested placing a permanent barrier by the fallen tree which would utilize safety measures.*

Park Manager's/Maintenance Report

Topic was discussed during the Park Recreation Director's report.

Old Business

Please note the agenda was suspended to discuss the topics of YAC and event requests; afterwards the Commission returned to the agenda.

Sullivan asked the Commission if they would consider accepting a YAC application from a camper outside of Monroe. Further discussion was had on the topic. Battaglia reported that there has been

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discussions about the possibility of Rosemarins offering swimming lessons at their facility. A question was raised if the YAC application can be translated in Spanish, to attract more diverse campers. The Commission liked this idea. Vaccaro asked if there are counselors who are bilingual. Mancuso stated yes and added that traditionally campers who go to YAC are all diverse, from different backgrounds and nationalities. Gaba noted that since Kiryas Joel is no longer part of Monroe, that area should be removed from the application. Further discussion was had on the topic.

On a motion made by Commissioner Schaffer and seconded by Adm. Chairperson Vaccaro

Resolved, to approve the 2020 YAC fee schedule, as written.

Ayes: 6 Battaglia, Vaccaro, Novack, Sullivan, Conklin, Schaffer
Nays: 0

On a motion made by Commissioner Conklin and seconded by Commissioner Novack

Resolved, to approve the event request Egg Scramle, to be held on Saturday April 4th at 1pm.

Ayes: 6 Battaglia, Vaccaro, Novack, Sullivan, Conklin, Schaffer
Nays: 0

On a motion made by Commissioner Sullivan and seconded by Adm. Chairperson Vaccaro

Resolved, to approve the 2020 YAC application with the change of removing Kiryas Joel.

Ayes: 6 Battaglia, Vaccaro, Novack, Sullivan, Conklin, Schaffer
Nays: 0

Playground (Update...Bid Opening Results)

The Commission reviewed the bids and discussed them. The Commission decided to reject the both bids due to the fact that the bids were much higher than the engineers' estimate and financially not feasible.

Resolved, to approved to reject both playground bids.

Ayes: 6 Battaglia, Vaccaro, Novack, Sullivan, Conklin, Schaffer
Nays: 0

2019 Committees Report

No new updates at this time.

Cameras

No new updates at this time.

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New Business

2020 Yac Application

Topic was discussed during the Park Recreation Director's report.

Laptop Quote (Windows 10)

Mancuso gave a narrative regarding the existing laptop which has older out dated software. He is seeking to upgrade to Windows 10. Further discussion was had on the topic.

Final Budget 2020

Topic was previously discussed during Park Recreation Director's report.

Finalize the 2020 SCP Rules and Practices

No topics to discuss.

Finalize the Winter /Snow Policies

No topics to discuss.

Annual Code of Ethics Forms

Mancuso asked for the Commission to complete the form and return to the Town..

EXECUTIVE SESSION

On a motion made by Commissioner Novack and seconded by Commissioner Schaffer

to enter into Executive Session to discuss personnel at 8:55 pm

Ayes: 6 Battaglia, Vaccaro, Novack, Sullivan, Conklin, Schaffer
Nays: 0

On a motion made by Sullivan and seconded by Schaffer

to exit from Executive Session and return to open session at 9:17 pm

Ayes: 6 Battaglia, Vaccaro, Novack, Sullivan, Conklin, Schaffer
Nays: 0

Authorization for Motion to Approve and Pay the Bills

On a motion made by Sullivan and seconded by Conklin

Resolved, to approve and pay the bills

Ayes: 6 Battaglia, Vaccaro, Novack, Sullivan, Conklin, Schaffer
Nays: 0

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With no further business, on a motion from Vaccaro seconded by Novack the meeting was adjourned at 9:22 pm. Carried unanimously.

Priscilla Chang-Staley
Park Secretary