

FINAL MINUTES

Monroe Joint Park Recreation Commission, October 8, 2019

A Special Meeting was held at Smith's Clove Park, 133 Spring St, Monroe, New York on the 8th day of October 2019.

PRESENT:	John Battaglia	Chairman
	Mary Elizabeth Burton	Commissioner
	Jonathan Novack	Commissioner
	Kayle Conklin	Commissioner
	Joseph Mancuso	Recreation Director

**ABSENT: Commissioners Andrew Calvano, Chris Sullivan, Anthony Vaccaro
Park Secretary Priscilla C. Chang- Staley, Park Attorney Stephen Gaba**

Chairman John Battaglia called the meeting at 7:00 P.M, with the Pledge of Allegiance.

Privilege of the Floor – Public Concerns

With no one from the public present, Chairman Battaglia continued with the meeting

Playground Workshop

Chairman Battaglia explained that the reason for the special workshop meeting was to go over the final playground plans as presented by Chazen Engineering. The intent is for the playground committee to review the information and be satisfied with the plans to recommend, at the next meeting, authorization going out to bid.

Discussion followed: Commissioner Conklin suggested that there be a Progress Schedule included with the bid. Timing is of the essence as there are activities scheduled in the spring and summer which need to go on as scheduled. Commissioner Burton discussed with the members having a Lump sum bid as presented by the Engineer or requesting the bid be itemized. After discussion it was decided to leave it a lump sum bid. Commissioner Conklin asked about the prevailing wage, Mancuso advised that we would need to apply to the Department of Labor and describe the project, at which time they will determine the prevailing wage scale which we can include with the bid for the contractors. Another suggestion was a public information sign posted and possibly pictures so the public will be aware of what we are doing. Mancuso also discussed that the bid states, that they will be available on CD from Chazen. Mancuso was concerned that he would not know who has picked up bids and would not have that information for the Board. The members suggested letting Chazen know that we would like to be made aware when bids are requested and by whom. Mancuso also suggested changing the date of the pre-bid meeting; currently it is set for Nov.13. 2019 @ 10am which is a Wednesday, he would like to change to Friday Nov.15 so as not to conflict with classes. Chairman Battaglia asked Mancuso to get a copy of the bid specification to Commissioner Vaccaro for his input.

Except for the minor suggestions at tonight's workshop the consensus of the playground committee is to move forward with advertising for bidders which they will propose at the next meeting.

With no further business, on a motion from Commissioner Novack seconded by Commissioner Burton the meeting was adjourned at 8:00 pm. Carried unanimously.

Joseph Mancuso