

## FINAL MINUTES

**Monroe Joint Park Recreation Commission, May 20, 2019**

**The Monroe Joint Park Recreation Monthly Meeting was held at Smith's Clove Park, 133 Spring St, Monroe, New York on the 20<sup>th</sup> day of May 2019.**

<b>PRESENT:</b>	<b>John Battaglia</b>	<b>Chairperson</b>
	<b>Anthony Vaccaro</b>	<b>Adm. Chairperson</b>
	<b>Andrew Calvano</b>	<b>Commissioner</b>
	<b>Mary Elizabeth Burton</b>	<b>Commissioner</b>
	<b>Chris Sullivan</b>	<b>Commissioner (arrived at 7:40 pm)</b>
	<b>Kayel Conklin</b>	<b>Commissioner</b>
	<b>Joe Mancuso</b>	<b>Park Recreation Director</b>
	<b>Priscilla C. Chang- Staley</b>	<b>Park Secretary</b>

**ABSENT: Commissioner Jonathan Novack, Park Attorney Stephen Gaba**

Chairperson John Battaglia called the meeting at 7:35 P.M, with the Pledge of Allegiance.

### **Approval of Minutes**

On a motion made by Commissioner Conklin and seconded by Commissioner Burton

***Resolved, to approve the minutes of April 22, 2019.***

*Ayes:* 6      Battaglia, Vaccaro, Calvano, Burton, Sullivan, Conklin  
*Nays:* 0

### **Privilege of the Floor – Public Concerns**

Roxanna Damian and Wendy Bollenbach, Hockey League representatives, were present to speak with the Commission. They had concerns with the repairs to the Hockey Rink and lack of communication between the league and the Commission. Recently, the rink was closed for repairs; the closure was longer than they expected and they were not notified of the change. When the league showed up to use it during their scheduled time that's when they found out it was still closed. Battaglia apologized for not communicating with enough notice to the league. The weather continues to be a major factor with regard the repairs; maintenance did the repairs but the surface was not cured by the time their league went to the field. Communication regarding the status of the rink will improve but until the weather maintains a warmer temperature, repairs will be difficult. Vaccaro added that the location of the rink, which is in a swampy area, also makes it difficult for the repairs to be sustained. Roxanna advised their season ends at the end of June and starts again in the Fall. Sullivan provided his contact information. The Commission will continue to look into time when the rink is offseason in order to plan for more major repairs. Sullivan will contact the leagues to make sure that their season ends by summer.

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**Request: Pickle Ball on Tennis Courts**

Battaglia explained the concept of Pickle Ball sport. Mancuso stated he received a petition from someone who was interested in started a Pickle Ball league. There is currently a league in Washingtonville. The existing tennis courts in Smith Clove Park would have permanent or temporary markings for Pickle Ball games. No one was present from the public to speak regarding the proposal. The Commission was interested in the having the sport come to the park.

**Park Recreation Director Report**

Mancuso reported the following information to the Commission;

1. A copy of May's Meeting Agenda 2019 (draft).
2. A copy of April 22, 2019 meeting minutes (draft).
3. A copy of the Park's Calendar for June. *YAC registration will start on June 28<sup>th</sup>; two evening registration days on Wednesdays will also be made available for parents. There will also be a parent orientation and late registration. Camp starts on July 1<sup>st</sup>. Vaccaro asked if volunteers are needed to assist with registration. Mancuso stated since the days for registration are spread out, the demand on Saturday will minimal.*
4. A copy of the Arbor Day Final Report. *The event went well. Two trees were planted. Battaglia thanked Mancuso and the volunteers for their help during the event.*
5. A copy of a request for the Summer Basketball League. *Registration fees and the days offered are the same as last year. Mancuso added that he's interested in a possible candidate to assist with the summer league and beyond/going forward.*
6. A copy of the of park's pavilion facilities.
7. A copy of water bills.
8. A copy of the Pickle Ball request.
9. A copy of a sketch of a Pickle Ball Court.
10. A copy of pictures of cracks on the hockey rink surface. *Mancuso explained that the repairs have been difficult due to water/flooding. With the upcoming warmer weather, temperatures on the ground will be warm enough to sustain the repairs. Vaccaro suggested a professional to manage the rink repairs instead of the maintenance team. Further discussion was had on the topic. Battaglia asked Conklin to look into a company who could assist.*
11. A copy of a resume from a possible candidate for employment. Mancuso stated the candidate is going to be hired as an Activity Director for YAC and possibly beyond.

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12. A copy of ID's issued for May.

13. A copy of the Adult Volleyball League application. Mancuso noted that a second meeting took place, with Calvano present, regarding the league. The league dates will be on Tuesdays and Thursdays from 7:30 pm to 9:30 pm. There will be get up games, for a few weeks, as a trial period. Also, there was a question regarding fees for non-residents; are non-resident fees too high. Further discussion was had on the topic. The Commission liked the idea of the league being played on a leisurely basis instead of competitive; if someone pays the fee, they would be committed to play. The fees charged could help pay for the cost of referees in the future. Battaglia asked if the fees can be changed and team rosters submitted after the trial period ends. IDs should be issued for people who would to play in the league; other leagues should have the same ID requirement.

On a motion made by Commissioner Calvano and seconded by Adm. Chairperson Vaccaro

***Resolved, to approve the Adult Volleyball league fees as \$55 for residents and \$70 for non-residents.***

***Ayes: 6***          Battaglia, Vaccaro, Calvano, Burton, Sullivan, Conklin  
***Nays: 0***

14. A copy of April's Maintenance Report. Maintenance has spent more time cleaning and recovering from the weekends. The maintenance sign is now on the maintenance building and the vintage fire truck remodel is finished. The picnic benches, located by the lower parking lot, have filler fabric placed underneath them. The ping pong tables may be moved to a new location so that new activity area can be created to attract adults. The drainage problem on field six is being addressed. Last Thursday evening he, as well as a few other staff, attended a CPR class.

**Park Manager's/Maintenance Report**

Topic was discussed during the Park Recreation Director's report.

**Old Business**

Playground Update

Burton stated that the Committee is looking for Chazen to provide an update to the Commission during June's meeting. She asked the Commission for their opinion regarding when the RFP should go out for bid. Battaglia asked for a finalized scope of work to be presented in June.

2019 Committees Report

No new updates at this time.

Cameras

No new updates at this time.

Land Encroachment

No new updates at this time. Case is still pending.

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**New Business**

Mancuso stated that the park will be receiving a donation of a hitching post. He provided a background narrative which included that the current location of the post is on a Monroe homeowner's property who is now deceased. A surviving relative agreed to donate the post.

**EXECUTIVE SESSION**

On a motion made by Commissioner Burton and seconded by Commissioner Sullivan

*to enter into Executive Session to discuss a personnel matter at 9:14 pm*

*Ayes: 6*            Battaglia, Vaccaro, Burton, Calvano, Sullivan, Conklin  
*Nays: 0*

On a motion made by Commissioner Conklin and seconded by Adm. Chairperson Vaccaro

*to exit from Executive Session and return to open session at 9:45 pm*

*Ayes: 6*            Battaglia, Vaccaro, Burton, Calvano, Sullivan, Conklin  
*Nays: 0*

On a motion made by Adm. Chairperson Vaccaro and seconded by Commissioner Sullivan

*Resolved, to proceed with the Summer Basketball Program, as presented tonight, starting July 2<sup>nd</sup> until August 8<sup>th</sup>, with a fee schedule of \$40 for residents and \$55 for non-residents.*

*Ayes: 6*            Battaglia, Vaccaro, Burton, Calvano, Sullivan, Conklin  
*Nays: 0*

**Authorization for Motion to Approve and Pay the Bills**

On a motion made by Commissioner Calvano and seconded by Commissioner Sullivan;

*Resolved, to approve and pay the bills*

*Ayes: 6*            Battaglia, Vaccaro, Burton, Calvano, Sullivan, Conklin  
*Nays: 0*

With no further business, on a motion from Calvano seconded by Sullivan the meeting was adjourned at 9:48 pm Carried unanimously.

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Priscilla Chang-Staley  
Park Secretary