

FINAL MINUTES

Monroe Joint Park Recreation Commission, September 24, 2012

The Monroe Joint Park Recreation Meeting was held at Smith Clove Park, 133 Spring St, Monroe, New York on the 24th day of September 2012.

PRESENT:	Tony Cardone	Chairman
	John Battaglia	Adm. Chairman
	Ann Marie Morris	Commissioner
	Debbie Kohrs	Commissioner
	Mike Niemann	Commissioner
	Felipe Alvarez	Commissioner
	Joe Mancuso	Park Recreation Director
	Priscilla C. Chang- Staley	Park Secretary
	Paul Truax	Park Manager

ABSENT: Commissioners Rich Goldstein, Steve Pavia and Park Attorney Mathew Bennett

Chairman Cardone called the meeting at 7:35 P.M, with the Pledge of Allegiance.

Approval of Minutes

On a motion made by Commissioner Niemann and seconded by Adm. Chairman Battaglia;

Resolved, to approve the minutes of July 23, 2012.

Ayes: 2	Cardone, Battaglia, Morris, Niemann,
Nays: 0	
Abstain 2	Alvarez, Kohrs

On a motion made by Commissioner Niemann and seconded by Adm. Chairman Battaglia;

Resolved, to approve the minutes of August 27, 2012.

Ayes: 3	Battaglia, Niemann, Alvarez
Nays: 0	
Abstain 3	Cardone, Morris, Kohrs

Privilege of the Floor – Public Concerns

Bobby Acceta, owner of the Park Concession stand “Snak Shak”, was present in the audience.

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Security

Scott Perry, Vice President of Atlas Security, was present at the meeting. Commissioner Alvarez noted an incident where someone was trying to gain entrance to the park with a Driver's license but without a Park Id. Park Rec. Director stated Driver's licenses are not an acceptable form of Id. The way the Post Office is set up, you can live in Chester, Blooming Grove, Greenwood Lake and still have a Monroe mailing address. Commissioner Kohrs added an incident where someone was trying to utilize the Park facilities with an expired ID. Park Rec. Director Mancuso stated the process for renewals is designed to be more convenient for people; they are renewable by mail or dropped off at any time he is open, and they are processed more quickly to encourage people you use in the mail-in process.

2013 Budget

The Commissioners reviewed the line items in the proposed budget including Capital Projects and the Five Year Plan. Commissioner Morris asked Commissioner Alvarez to revisit the plans to upgrade the bleacher area and present for the next Park meeting. Park Manager Truax will work on repairing the ditch by the bleachers on Field #4.

Park Recreation Director Report

As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of August's minutes for approval (draft).
2. A copy of Yac financial report for 2012. \$22,326.28 was the net profit for this year's Yac program. There was lost revenue in the areas of extended day and YAC Trips; extended day lost \$337 and Yac trips lost \$2,137.50. The problem with the free Yac Trips, is that everyone signs up whether they plan to go or not and we end up paying something for the no-show. The Yac program still had to pay for the extra bus and driver. More campers attended this year than last; new events for this year also included the Harlem Wizards who participated in an exhibition game. There were two injuries that required insurance forms to be filled out. There was also a behavioral issue with a camper who's attended for the past two years; Mr. Mancuso requested further discussion from that child's parent; to date the parent has not scheduled time to further discuss the issue.
3. A copy of Event Requests for the following events:
 - a. Hay Rides/Pumpkin Painting event to be held on Sunday October 28th 1-3pm. Total amount requested is \$1,093.00
 - b. Wicked Halloween Dance to be held on Friday October 26th 7:30 – 9pm. Total amount requested is \$1,015.00
 - c. Veteran Day Adult/Child Tea to be held on Sunday November 11th 1:30 –

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3:30pm. Total amount requested is \$958.00

- d. Turkey Trot to be held on Saturday, November 24th 9-11am. Total amount requested is \$3,528.00. Also included is a copy of a correspondence to Monroe Volunteer Ambulance Corp requesting coverage as well as
- e. Tree lighting Ceremony to be held on Sunday December 2nd. Also included is a copy of correspondence to Mombasha FD requesting a Santa escort. Total amount requested is \$673.00

On a motion made by Commissioner Kohrs and seconded by Commissioner Morris;

Resolved, approve the following event requests; Hay Rides/Pumpkin Painting, not to exceed \$1,100, Wicked Halloween Dance, not to exceed \$1,100, Veteran's Day tea, not to exceed \$975, Turkey Trot, not to exceed \$3,600 and Tree Lighting Ceremony, not to exceed \$700.

Ayes: 6 Cardone, Battaglia, Morris, Kohrs, Alvarez and Niemann

Nays: 0

- 4. A copy of the Calendar of Events for the month of October
- 5. A copy of the Food Concession Bid Package for the Commissioners to review. A resolution is needed giving Mancuso authorization to advertise the bid.
- 6. A copy ID's issued for the month; 5 New and 13 renewals
- 7. A copy of a Monthly Departmental Report

Park Manager Report:

Park Manager Truax is still working on maintenance-to-do list such as staining picnics tables, trim on Snak Shak, Upper Pavilion, etc. He further added a new roof is needed for the pavilions and meeting building. The chess table still has be installed. Mr. Truax obtained a quote to repaint the Paddleball courts; \$2,400 is the estimated cost to change the color of the surface.

On a motion made by Commissioner Kohrs and seconded by Adm. Chairman Battaglia;

Resolved, to approve painting of the Paddleball courts (grey with white lines).

Ayes: 6 Cardone, Battaglia, Morris, Kohrs, Niemann

Nays: 1 Alvarez

Old Business:

The topic of information signage at different locations in the park was readdressed. The Commissioners decided the Playground Committee should move forward with new or

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replacement signs, in various areas in the park. They will meet separately and present a plan for October's meeting.

Bobby Acceta, owner of the Park Concession stand "Snak Shak", readdressed Coke's donation to PopWarner to contribute towards the scoreboard. Further discussion was had on the topic. In conclusion, the Commissioners resolved to pay for some of the costs associated with the installation of the scoreboard.

On a motion made by Commissioner Niemann and seconded by Commissioner Alvarez;

Resolved, to authorize partial payment towards the installation of the scoreboard.

Ayes: 5 Battaglia, Morris, Kohrs, Alvarez, Niemann

Nays: 0

Abstain: 1 Cardone

New Business

Having no topics to discuss, the Commissioners continued with the agenda.

EXECUTIVE SESSION

On a motion made by Commissioner Morris and seconded by Commissioner Niemann;

to enter into executive session to discuss personnel matters at 9 pm.

Ayes: 6 Cardone, Battaglia, Morris, Kohrs, Alvarez, Niemann

Nays: 0

On a motion made by Commissioner Morris and seconded by Adm. Chairman Battaglia;

to exit from executive session and return to open session at 10:15 pm.

Ayes: 6 Cardone, Battaglia, Morris, Kohrs, Alvarez, Niemann

Nays: 0

Authorization for Motion to Approve and Pay the Bills

On a motion made by Commissioner Niemann and seconded by Alvarez

to approve and pay the bills.

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Ayes: 6 Cardone, Battaglia, Morris, Kohrs, Alvarez, Niemann
Nays: 0

With no further business, on a motion from Adm. Chairman Battaglia seconded by Commissioner Kohrs the meeting was adjourned at 10:20pm. Carried unanimously.

Priscilla C. Chang-Staley
Park Secretary