

FINAL MINUTES

Monroe Joint Park Recreation Commission, October 27, 2014

The Monroe Joint Park Recreation Meeting was held at Smith Clove Park, 133 Spring St, Monroe, New York on the 27th day of October 2014.

PRESENT:	Tony Cardone	Chairman (departed at 8:15 pm)
	John Battaglia	Adm. Chairman
	Ann Marie Morris	Commissioner
	Joe Mancuso	Park Recreation Director
	Priscilla C. Chang- Staley	Park Secretary (arrived at 7:35 pm)
	Paul Truax	Park Manager

ABSENT: Commissioners Debbie Kohrs, Rich Goldstein, Mike Niemann, Steve Pavia and Park Attorney Matthew Bennett

Chairman Tony Cardone called the meeting at 7:30 P.M, with the Pledge of Allegiance.

Approval of Minutes

On a motion made by Commissioner Morris and seconded by Adm. Chairman Battaglia

Resolved, to approve the minutes of July 28, 2014. After two months having voted on the minutes, the minutes are approved.

Ayes: 3 Cardone, Battaglia, Morris
Nays: 0
Abstain: 0

On a motion made by Adm. Chairman Battaglia and seconded by Commissioner Morris

Resolved, to approve the minutes of September 22, 2014. However, September minutes will be voted on again in November.

Ayes: 3 Cardone, Battaglia, Morris,
Nays: 0
Abstain: 0

Privilege of the Floor – Public Concerns

Note: The Commissions suspended the agenda, during #3 Privilege of the Floor to discuss the topic of the Concession Stand. Afterwards, the Commissioners returned to the agenda.

Final Minutes
October 27, 2014

Meghan Mazzucca, co-owner of the “All Sports Café” concession stand spoke to the Commission regarding the business financial situation. Mrs. Mazzucca stated the other co-owner, Kim Holbrook, unfortunately was not able to attend tonight’s meeting. Mrs. Mazzucca acknowledged that the concession stand’s monthly rent payments are past due; however, the utilities have been paid to date. The concession stand business is not what they had expected; it has not done well. Due to the number of bills outstanding and poor sales, they are no longer able to operate the business for the rest of the season. The café has to close by Sunday, November 2nd. Mrs. Mazzucca added that Mrs. Holbrook is trying to sell equipment they or she purchased so that they can pay down their debt. Mrs. Mazzucca has already communicated to Mrs. Holbrook that she will work towards paying her portion of the debt. Lastly, Mrs. Mazzucca offered to give the remaining funds in their business account as well as the fee for their catering job that will be held in the near future at a function. Further discussion was had on the topic. The Commission asked for the status of their catering business Mrs. Holbrook operates. The catering business, aside from the concession stand, was in operation during this time. As part of their contract, the Commission gave permission to both owners to operate both businesses at the concession stand. Mrs. Mazzucca stated the catering business has not done well either. The Commission requested Mrs. Mazzucca to propose a payment plan that is doable for her and return in November to present it during the park meeting. The Commission also requested for Mrs. Mazzucca to speak with Mrs. Holbrook and advise that they are requesting a payment plan proposal from her. Finally, the commission accepted Mrs. Mazzucca’s offer to pay what is left in their business account and sign over the catering job check to them. Mr. Mancuso noted that as per the contract the Commission should provide a written 30 day period to the concession stand owners so that they have the opportunity to provide an answer to rectify the situation. The Commission was satisfied with the verbal notice they provided Mrs. Mazzucca during tonight’s meeting and asked Mr. Mancuso to follow up with the Park Attorney Matt Bennett and draft a written notice. November’s meeting would be the end of the 30 day period.

Security

Scott Perry, Vice President of Atlas Security reported for Atlas this month. No incidents to report at this time. Chairman Cardone made Scott aware that the Orange County Thunder baseball team had come in on at least 2 different occasions and used the fields without permission. Mancuso reminded Scott that as of the 15th of November they (security) are on the off peak schedule.

John Peligrino/Golf Program

John Peligrino, representative from TGA Premier Junior Golf, proposed hosting golf lessons in park. The company has already held camps at the Monroe County Club. At this time, there is no specific date for the lessons but he is looking to start as soon as possible. Each course lasts for six weeks and the classes meet once a week. In addition, he stated he can provide insurance information. He proposed charging \$125 per participant with \$15 going back to the Park. The program would be for kids ages 5 to 13. Further discussion was had on the topic. The Commission asked if he would consider being compensated directly by the park, as an instructor. Then the Commission can decide the cost of the lessons to Monroe residents. They also

Final Minutes
October 27, 2014

suggested having the classes during the spring months or even during YAC. Further discussion was had on the topic.

Rebid on Field#4

Park Rec. Dir Joe Mancuso discussed the rebid Field#4 bleacher project from Maser. Mr. Justin Dates, from Maser Consulting, was not present at the meeting. Mr. Mancuso stated Paul Truax, Chairman Cardone and he had met with Justin during the month to go over a revised plan for the bleacher project and there were several changes made (including that it is now a line item bid and not a lump sum) and there is a new preliminary cost estimate. The new bid estimate is now \$365,000 plus the cost of the removal of the electric pole and the cost of what park maintenance will contribute in this project. A suggestion was made to contact another company in order to have point of reference to compare costs. Further discussion was had on the topic. The Commission decided to readdress during November's meeting.

Park Recreation Director Report

As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of the September 22nd minutes for approval (draft).
2. A copy of the Park Pavilion Rental Schedule:
3. A copy of ID's issued for the month of October; 4 IDs was issued and 3 were renewed. (Some were done this evening).
4. A copy the pumpkin painting final report. The event went well. 140 pumpkins were used; the ones that are left over will be used by the park preschool program students. Commissioner Morris asked if some of the pumpkins left over can be donated to the senior center for their Halloween party. Mr. Mancuso will make arrangements.
5. A copy of letter to the leagues (draft) regarding January's meeting. Mr. Mancuso's stated the league's deposits are being held in an account. He also asked for an update regarding the Moratorium (pertaining to field usage), that was previously discussed during September's park meeting. Further discussion was had on the topic.
6. A copy of a sample park sign as an add on to the ones already in the Park which would define how the Park is funded.
7. A copy of the Park's calendar for November
8. A copy of the Snack Bar Bid Notice. Discussion was had concerning the new bid amount and the new verbiage noted in the package, which would require the addition of a bond which would cover the bid amount. Mr. Mancuso is looking to have the bid package go

Final Minutes
October 27, 2014

out to bid soon.

9. A copy of the Snack Bar Bid Package.
10. A copy of the proposed Snack Bar Performance Bond addition.
11. A copy of a letter from the Village of Monroe, approving the use of specific streets for the Turkey Trot
12. A copy of letter to an applicant not hired, regarding the Instructor position.
13. A copy of the 2014 YAC financial statement. Commissioner Morris commented that the breakdown of Town v Village kids in YAC was discussed during the annual Town/Village Budget meeting. Further discussion was had on this topic. Overall the YAC program went well, even though profits decreased this year due to the increase in salaries. Mr. Mancuso added that he will be reviewing the positions next year.

In other matters, Mr. Mancuso stated the park winter classes will be starting soon. Tentative date for registration is November 19th. With regard to the moratorium, Mr. Mancuso will speak with the park attorney, for further review. The winning C.A.P sign is still being worked on. A nominating committee is needed to seek out nominations for Chairman and Adm. Chairman for 2015. Both Tony Cardone and Deborah Kohr's commission terms are up for reappointment. Further discussion was had on the topic. Lastly, Mr. Mancuso readdressed the topic of having a health fair at the Turkey Trot. He is in the process of looking for health professionals who can provide information specifically geared for runners. Further discussion was had on the topic.

Park Manager Report:

Mr. Truax reported the cherry picker is still being repaired. The cost to repair it is approximately \$8,600. Fall cleanup is underway.

Old Business:

Commissioner Morris asked about the status of the hockey rink. Further discussion was had on the topic.

New Business

Having no topics to discuss during New Business, the Commission continued with the agenda.

EXECUTIVE SESSION

On a motion made by Adm. Chairman Battaglia and seconded by Commissioner Morris

Final Minutes
October 27, 2014

Resolved, to go into executive session to discuss personnel at 9:12 pm

Ayes: 2 Battaglia, Morris
Nays: 0

On a motion made by Commissioner Morris and seconded by Adm. Chairman Battaglia.

Resolved, to return to open session at 9:30 pm

Ayes: 2 Battaglia, Morris
Nays: 0

Authorization for motion to Approve and Pay the Bills

On a motion made by Commissioner Morris and seconded by Adm. Chairman Battaglia

to approve and pay the bills.

Ayes: 2 Battaglia, Morris
Nays: 0

With no further business, on a motion from Battaglia seconded by Morris the meeting was adjourned at 9:40 pm. Carried unanimously.

Priscilla C. Chang-Staley
Park Secretary