

FINAL MINUTES

Monroe Joint Park Recreation Commission, February 24, 2014

The Monroe Joint Park Recreation Meeting was held at Smith Clove Park, 133 Spring St, Monroe, New York on the 24th day of February 2014.

PRESENT:	Tony Cardone	Chairman
	Ann Marie Morris	Commissioner
	Rich Goldstein	Commissioner
	Deborah Kohrs	Commissioner
	Mike Niemann	Commissioner
	Joe Mancuso	Park Recreation Director
	Priscilla C. Chang- Staley	Park Secretary
	Paul Truax	Park Manager

ABSENT: Adm. Chairman John Battaglia, Commissioner Steve Pavia and Park Attorney Matthew Bennett

Chairman Tony Cardone called the meeting at 7:35 P.M, with the Pledge of Allegiance.

Approval of Minutes

On a motion made by Commissioner Niemann and seconded by Chairman Cardone

Resolved, to approve the minutes of December 16, 2013. After two months having voted on the minutes, the minutes are approved.

<i>Ayes: 2</i>	Cardone, Niemann
<i>Nays: 0</i>	
<i>Abstain: 3</i>	Morris, Goldstein, Kohrs

On a motion made by Commissioner Morris and seconded by Commissioner Niemann

Resolved, to approve the minutes of January 27, 2014. However, January minutes will be voted on again in March.

<i>Ayes: 4</i>	Cardone, Morris, Goldstein, Niemann
<i>Nays: 0</i>	
<i>Abstain 1</i>	Kohrs

Privilege of the Floor – Public Concerns

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Having no public present, the Commission continued with the agenda.

Security

Scott Perry, Vice President of Atlas Security, stated no incidents to report. He also mentioned the weather has posed some issues. Chairman Cardone readdressed a previous question, from January's meeting, regarding traffic flow during this time; how many vehicles go through the park. Mr. Perry answered approximately 40 vehicles a day travel through, in the winter months. Commissioner Niemann congratulated Mr. Perry and the security firm for being awarded the security bid. (See the resolution on page five, under old business)

Hockey Presentation; Scoreboard Request

Tony Romagnino, MW Roller Hockey President, and Darren Miller were present at the meeting. Mr. Romagnino spoke to the Commission regarding upgrading the hockey scoreboard. Chairman Cardone referred him to Park Manager Paul Truax for the particulars. He also added that Mr. Romagnino should also consult with the Building Inspector, as well. Once the league makes a decision on which firm they plan on using to do the work, they need to obtain an insurance rider and a licensed electrician. Mr. Cardone also provided a referral to the company that installed Pop Warner's scoreboard. Mr. Romagnino asked if the name "Monroe Roller Hockey" is acceptable to have on the new scoreboard. The Commission approved the change/updated name of the league. With regard to the rink, Mr. Romagnino stated the league is willing to pay for supplies/materials to fix the crack on the hockey rink. He understands that the repair process can only start when the weather gets warmer. He also invited the Commission to attend the league's opening day; he will forward the details to them. Lastly, he stated all Board members are from Monroe.

MW Little League; Summer Tournament Request

Chairman Cardone spoke to the Commission about MW Little League and their field usage request for this year. To date, there has been no representative from the league that has shown up at the Park meetings; they were asked to come for January's and this month's meeting. He asked for an update from Mr. Mancuso regarding the Park's request to complete their 2014 application; Mancuso responded they have not completed the necessary paperwork. He also added they only requested time in the spring but not in the summer. Consequently, he advised the Commission might be approached at a later time for slots during the summer, particularly for their summer tournament. To date, no time has been provided for this annual event. Further discussion was had on the topic. Based on the given information, the Commission denied Little League's Summer Tournament Request, due to lack of information and league representation during January's and this month's meeting.

On a motion made by Commissioner Niemann and seconded by Commissioner Goldstein

Resolved, to deny MW Little League's 2014 Summer Tournament request, due to lack of information.

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Ayes: 5 Cardone, Morris, Goldstein, Kohrs, Niemann
Nays: 0

Field#4 Improvement

Justin Dates, rep from Maser Consulting P.E engineering firm, was present to speak regarding their findings for the Field 4 Bleacher and Press Box Upgrade Project. Three different proposals were shown to the Commission. The first design concept is a Horizontal Beam Layout, which is six rows of seating that has 600 seats; it's a one big bleacher unit utilizing a horizontal beam to be placed on concrete footing. Estimated cost, including demolition, is \$236,906.25. The second is an Angle Frame (longer than the first) that has six rows of seating with 600 seats; the bleacher unit utilizes an angle frame that is to be placed on frames on top of a concrete slab, with the use of a retaining wall. The second proposal is the most expensive; estimated cost, including demolition, is \$268,002.00. The third proposal has modular and portable seating with five rows and uses a concrete slab and retaining wall concept, similar to the second proposal. Estimated cost, including demolition, is \$150,507.00. These types of bleacher seating are standards in the industry. Justin also spoke about other aspects of their findings. One esthetic aspect the firm suggests is to place a landscape fabric covered with stones underneath to curb weed/grass growth. Another recommendation is that the utility pole, that's currently by the press box, should be relocated; they've already consulted with utility company Orange and Rockland with regard to the procedure to relocate the pole. The firm recommends the press box should remain in the same location. Justin further explained the costs of each proposal and added prevailing wage was calculated in two of the quotes. After discussion, the Commission decided the press box structure should be centered on the 50 yard line. They also asked the firm to provide a drainage solution by the bleachers, as there have been issues with flooding in the past. Further discussion was had on the topic. The Commission rejected the third proposal. Based on the changes discussed they asked to see a new presentation for the next meeting. The Commission asked for the timeline for project completion. Justin responded five months, including processing the order, construction period, etc. Mancuso noted no leagues have been scheduled for field 4 for the month of July, as of today. At the conclusion of the discussion, the Commission asked if the bleachers can be done by Sept; bid package/proposal is needed by March/or will need to go out to bid in March. With regard the press box, the Commission preferred a green color. Justin will work on the new rendition, based on the Commission's requests.

On a motion made by Commissioner Niemann and seconded by Commissioner Goldstein

Resolved, to approve Horizontal Beam Proposal, with changes discussed during this meeting.

Ayes: 5 Cardone, Morris, Goldstein, Kohrs, Niemann
Nays: 0

Park Recreation Director Report

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As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of January 27th minutes for approval (draft).
2. A copy the 2014 league schedule. Mancuso noted that there may be more field requests such as from MW Little League and for the Tommy Dowd Tournament. A letter will be sent to the leagues requesting all paperwork is due. Included in the same letter, is notification to the leagues of the work that will be happening on field 4. There is still an issue with unapproved usage of the field; leagues are still going down to use them without it being scheduled. Open field time has been allotted for residents. A resolution is needed to approve the field schedule, as written.

On a motion made by Commissioner Kohrs and seconded by Commissioner Niemann

Resolved, to approve the 2014 field schedule, as written.

Ayes: 4 Morris, Goldstein, Kohrs, Niemann
Nays: 0
Abstain: 1 Cardone

3. A copy of the Park Calendar for March. The new toddler classes and sport classes are full. Both the gymnastics and mommy & me classes are doing well.
4. A copy of ID's issued for the month of February, 1 ID was issued and 0 were renewed.
5. A copy of a cover page for YAC which shows fees and registration dates. Registration begins on June 2. A resolution is needed to approve the fee schedule
6. A copy of a cover page for Pre K and the YAC Program Summer Camp which shows fees. A resolution is needed to approve the fee schedule. Commissioner Goldstein applauded Mancuso's efforts to making YAC successful. However, slightly increasing YAC fees (by \$5 dollars) will help with the rising costs of the Park. Commissioner Morris answered that YAC has a made profit each year since the program has been managed by Mancuso; an increase of the fees is not needed. Kohrs agreed stating with no increases. Mancuso noted he doesn't foresee an increase in salaries. Further discussion was had on the topic. Cardone added increasing the fees in small increments will ultimately help the Park long term. Lastly, Morris stated the YAC program is a service for the community and it is not designed to make a profit. After discussion, the issue was brought to a vote.

On a motion made by Commissioner Kohrs and seconded by Commissioner Morris

Resolved, to authorize the fee schedule for the 2014 YAC Summer Season and registration dates, as follows; for Monroe residents it's \$170 for one child, \$125 for additional siblings, for Harriman and Kiryas Joel residents it's \$210 for one child, \$150 for additional siblings, for

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Pre K registrants, it's \$60 per child for each two week session, for extended day it's \$2.50 per hour.

Ayes: 4 Cardone, Morris, Kohrs, Niemann
Nays: 1 Goldstein

In other matters, Mancuso noted a resolution is needed to add/transfers funds to an engineer line item, to pay for the costs of Maser's engineering services.

On a motion made by Commissioner Kohrs and seconded by Commissioner Morris

Resolved, to transfer \$10,000 from line item 442 (property repair) to 451 (engineering)

Ayes: 5 Cardone, Morris, Kohrs, Goldstein, Niemann
Nays: 0

Park Manager Report:

Park Manager Paul Truax stated no issues to discuss, at this time. The Commission continued with the agenda.

Old Business:

Commission Niemann readdressed the issue of officially awarding the security bid to Atlas Security. A resolution is needed to approve the winning bid.

On a motion made by Commissioner Niemann, seconded by Commissioner Morris;

WHEREAS, The Monroe Joint Park and Recreation Commission has determined that it is necessary to continue to contract with a security firm for the furnishing and delivery of security services for Smith's Clove Park, and

WHEREAS, The Monroe Joint Park and Recreation Commission issued a "Request for Bid", advertised on November 7, 2013 with a return date of January 24, 2014 by 3:30pm and to be publicly opened at 7:45pm on January 27, 2014 at the meeting hall in Smith's Clove Park, 133 Spring Street Monroe NY and

WHEREAS, Five (5) bids were returned within the appropriate time frame and opened at 7:45 pm on January 27, 2014 and

WHEREAS, A sub-committee was formed to individually and collectively review each bid to determine the one that, in its judgment, meet the bid criteria and is in the best interest of the Park and

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WHEREAS, The sub-committee reviewed the bid documents including contacting references and personal interviews and

WHEREAS, The bid received from Atlas Security Services of 2002 Rt 17M Suite 6 PO Box 270 Goshen NY 10924 has been deemed to meet the specifications of the aforementioned "Request for Bid" and in its judgment, is in the best interest of the Park

THEREFORE BE IT RESOLVED that on recommendation of the Security Sub-committee that the bid be awarded to Atlas Security Services of 2002 Rt 17M Suite 6 PO Box 270 Goshen NY 10924 at a rate of \$18.49/hr which is within the 2014 budgeted amount and

RESOLVED, further that the Chairman of the Monroe Joint Park and Recreation Commission be and is hereby authorized to execute a contract with Atlas Security Services, the contract shall be in effect starting April 1, 2014 for (1) year with the option to renew for (1) additional year. The renewal will be at the option of the Monroe Joint Park and Recreation Commission.

Ayes: 5 Cardone, Morris, Goldstein, Kohrs, Niemann

Nays: 0

New Business

Having no issues to discuss during New Business, the Commission continued with the agenda

EXECUTIVE SESSION

Having no issues to discuss during Executive Session, the Commission continued with the agenda.

Authorization for Motion to Approve and Pay the Bills

On a motion made by Niemann and seconded by Morris

to approve and pay the bills.

Ayes: 5 Cardone, Morris, Goldstein, Kohrs, Niemann

Nays: 0

With no further business, on a motion from Morris seconded by Kohrs the meeting was adjourned at 9:25 pm. Carried unanimously.

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Priscilla C. Chang-Staley
Park Secretary