

FINAL MINUTES

Monroe Joint Park Recreation Commission, November 25, 2013

The Monroe Joint Park Recreation Meeting was held at Smith Clove Park, 133 Spring St, Monroe, New York on the 25th day of November 2013.

PRESENT:	Ann Marie Morris	Commissioner
	Debbie Kohrs	Commissioner
	Steve Pavia	Commissioner (arrived at 7:40pm)
	Mike Niemann	Commissioner
	Joe Mancuso	Park Recreation Director
	Priscilla C. Chang- Staley	Park Secretary
	Paul Truax	Park Manager

ABSENT: Chairman Tony Cardone, Adm. Chairman John Battaglia, Commissioner Rich Goldstein and Park Attorney Mathew Bennett

Commissioner Ann Marie Morris called the meeting at 7:35 P.M, with the Pledge of Allegiance.

Approval of Minutes

Note: Both sets of minutes were voted on after the arrival of Commissioner Pavia

On a motion made by Commissioner Pavia and seconded by Commissioner Kohrs

Resolved, to approve the minutes of September 23, 2013. After two months having voted on the minutes, the minutes are approved.

<i>Ayes: 3</i>	Morris, Kohrs, Pavia
<i>Nays: 0</i>	
<i>Abstain: 1</i>	Niemann

On a motion made by Commissioner Pavia and seconded by Commissioner Morris

Resolved, to approve the minutes of October 21, 2013. However, October minutes will be voted on again in December.

<i>Ayes: 2</i>	Morris, Pavia
<i>Nays: 0</i>	
<i>Abstain 2</i>	Kohrs, Niemann

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Privilege of the Floor – Public Concerns

Note: The Commissioners suspended the agenda during #5 Turkey Trot to discuss the topic of the Hockey Rink first. Afterwards the Commission returned to the agenda.

Monroe Woodbury Roller Hockey President Tony Romagnino was present to discuss a donation from the league to offset some of the cost of getting the rink ready for play in the Spring. Mr. Romagnino also talked about to address safety issues regarding the public's use of the rink. The Commission will further discuss the issue and Mr. Romagnino added he will include them on their league policy. In addition, there are park rules posted on the rink, which states that helmets must be worn while skating on the rink.

Security

Scott Perry, Vice President of Atlas Security, stated no incidents to report. Reports are being sent out regularly.

Turkey Trot

Park Recreation Director Joe Mancuso reported the Turkey Trot is this weekend. He also stated he's getting help from students looking to fulfill community service requirements, Park Maintenance and Commissioners.

Nominating Committee

Topic was discussed during the Park Recreation Director's report.

Park Recreation Director Report

As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of October minutes for approval (draft).
2. A copy of the letter to be sent to all leagues inviting them to the January meeting to make their 2014 field use requests.
3. A copy of the Final Reports for the Wicked Halloween Dance and Pumpkin Painting/Hay Rides events. The Wicked Halloween Dance wasn't well received; inclement weather might have been an issue. 21 students came. The Commission further discussed the possibility of not continuing the event, going forward. However, the Pumpkin Painting/Hay Rides worked out well. A good amount of people attended; There wasn't too much interest in the musical act.

4. A copy of the Winter Class Schedule. Registration begins December 4th. Gymnastics will continue; a new class which involves toddler and movement was added to the schedule. Amanda Melican who works with the Toddler classes is not looking to continue with the Winter 2014 session. Mr. Mancuso is looking for a replacement.
5. A copy of the Park Calendar for December.
6. A copy of ID's issued for the month of October; five IDs were issued
7. A copy of a returned bidder list. Some amounts specified on a \$75,000 project budget. The Committee will review them and check for references.

Company	Approximate bid amount
Lan Associates	\$23,005
Chazen Companies	\$17,425
Hudson Design	\$11,000...based on \$75,000
Fusco Engineering	\$25,000...not to exceed amount
McGoey, Hauser & Ed Sall	\$6,000....based on \$75,000
Maser Consulting	\$13,000

As a reminder, Mancuso noted the slate of Officers for 2014 will be Tony Cardone for Chairman and John Battaglia for Adm. Chairman; both are running unopposed. He requested to do a Community Calendar to feature events in the community (other than events that occur in the park). Further discussion was had on the topic. He added that he's going to place an ad in the help wanted in order to replace the person who recently resigned. The Park meeting schedule of 2014 will be finalized shortly. The Town's final budget adopted the Park's 2014 contribution amount of \$301,827 as presented at the Budget Workshop that occurred on October 28th. Lastly, he spoke about a Health Fair the park is hosting during the Turkey Trot. The fair will feature local businesses who will offer products and/or information to the community regarding health topics. Not too many responded to the ad. Further discussion was had on the topic.

Park Manager Report:

Park Manager Paul Truax provided a status regarding the volleyball courts. The poles still need to be set and everything else was done. He may install lights next year in the spring. He also reported that he's looking to replace a dump truck with a plow next month; cost of the vehicle is in the range of \$40,000 - \$50,000. Funds are available in the equipment budget to cover the cost.

Old Business:

Commissioner Morris asked if there anything that needs to be completed on the playground. Morris also asked about C.A.P. competition project at Smith Clove. Mr Mancuso stated only five students signed up so far; he added that the C.A.P group organizers will continue to look for participants. Park Manager Truax asked to have one of his employees title changed. Discussion followed.

New Business

Commissioner Niemann asked Mr. Truax about the cracks by the basketball court. Mr. Truax stated he will take care of it. Village Trustee Conklin dropped off information regarding an artificial ice surface. Mancuso passed the information to Commissioner Pavia who expressed an interest at the Joint Budget presentation with the Town and Village He will continue to investigate and provide an update next month. The Commission readdressed the hockey rink surface issue; Mr. Truax will provide quotes for resurfacing and/or reclamation.

EXECUTIVE SESSION

Having no issues to discuss during Executive Session, the Commission continued with the agenda.

Authorization for Motion to Approve and Pay the Bills

On a motion made by Kohrs and seconded by Niemann

to approve and pay the bills.

Ayes: 4 Morris, Kohrs, Pavia, Niemann

Nays: 0

With no further business, on a motion from Niemann seconded by Pavia the meeting was adjourned at 9:10 pm. Carried unanimously.

Priscilla C. Chang-Staley
Park Secretary