

FINAL MINUTES

Monroe Joint Park Recreation Commission, March 25, 2013

The Monroe Joint Park Recreation Meeting was held at Smith Clove Park, 133 Spring St, Monroe, New York on the rescheduled date of the 25th day of March 2013.

PRESENT:	Tony Cardone	Chairman
	John Battaglia	Adm. Chairman (arrived at 7:40pm)
	Ann Marie Morris	Commissioner
	Steve Pavia	Commissioner (arrived at 7:40pm)
	Mike Niemann	Commissioner
	Joe Mancuso	Park Recreation Director
	Priscilla C. Chang- Staley	Park Secretary
	Paul Truax	Park Manager

ABSENT: Commissioners Rich Goldstein, Debbie Kohrs, Felipe Alvarez and Park Attorney Mathew Bennett

Chairman Tony Cardone called the meeting at 7:40 P.M, with the Pledge of Allegiance.

Approval of Minutes

On a motion made by Commissioner Niemann and seconded by Commissioner Morris

Resolved, to approve the minutes of January 28, 2013. After two months having voted on the minutes, the minutes are approved.

Ayes: 3 Cardone, Morris, Niemann
Nays: 0

On a motion made by Commissioner Morris and seconded by Chairman Cardone

Resolved, to approve the minutes of February 25, 2013. However, February minutes will be voted on again in April.

Ayes: 2 Cardone, Morris
Nays: 0
Abstain 1 Niemann

Privilege of the Floor – Public Concerns

Having no public present, the Commission continued with the Agenda.

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Chris Scoto- Baseball Clinics

Having no issues to discuss, the Commissioner's continued with the agenda.

Steven Gerencser – Eagle Scout Project

Steven Gerencser, Boy Scout from Troop#240, was present to speak to the Commission regarding his Eagle Scout Service Project request to clean up the skate park area. He is looking to remove rust from various areas, remove graffiti off the wall by power washing it, replace a gate and patch up cracks on the black top. He added that he will have fundraisers to raise money for supplies; he anticipates he will start fundraising in the summer and work on the project once he's raised enough money. Expected project completion date is within three years. The Commission requested more detailed written plans which should include the project start and complete date (within three years), costs, fundraising plans and who will be helping him. Although he has 3 years till his 18th birthday in which to complete an Eagle Scout project, the commission does want the project in the Park to be completed start to finish in a much shorter time frame. The Commissioner also asked for the scout to follow up with Park Manager Paul Truax for ideas and additional feedback.

Note: The Commissioners suspended the agenda, during #5 Steven Gerencser, to discuss the topic of the Concession stand. Afterwards, the Commissioners returned to the agenda.

New Snak Shak concession stand owners, Megan Mazzucca and Kim Holbrook, were present to officially meet the Commission. They stated they are moving in and they anticipate they will open in April. They requested to change the name of the stand to "All Sports Café" and they plan on offering the same menu items as well as new ones. In addition, they are looking to have the business open year round as opposed to being closed during part of the year in the off season. They also requested to have a sign made to reflect the new name of the stand as well as indicate their business hours and that they will be open year round. They are looking for one sign to be placed on the stand itself and another in front of the Park. The Commission asked for a sample or picture of the proposed sign before a final decision can be made.

Security

Note: The Commissioners suspended the agenda, during #3 Privilege of the Floor/Public Concerns, #4 Chris Scoto - Baseball Clinics and #5 Steven Gerencser – Eagle Scout Project to discuss the topic of #4 Security. Afterwards, the Commissioners returned to the agenda.

Scott Perry, Vice President of Atlas Security was present; he requested feedback from the Commissioners. Chairman Cardone mentioned upcoming tournaments where security is needed for support. Park Rec. Dir Mancuso added that he has received the monthly security reports.

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Field 4 Renovation Update

Chairman Cardone reported on the Field 4 Renovation, on behalf of Commissioner Rich Goldstein who contacted a company who will review the area including the bleachers.

Park Recreation Director Report

As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of February minutes for approval (draft).
2. A copy of correspondence to the leagues, regarding finalized field use schedule.
3. A copy of the Snack Bar Lease.
4. A copy of the Park's Calendar for April.
5. A copy of the Departmental Report for the Municipalities.
6. A copy of an event request.
 - a. Spring Scavenger Hunt to be held on Sunday, April 21st at 1pm. A resolution is needed to approve the request.

On a motion made by Commissioner Morris and seconded by Commissioner Niemann;

Resolved, to approve the event request Spring Scavenger Hunt, to be held on Sunday April 21st at 1 pm, not to exceed \$303.

Ayes: 5 Cardone, Battaglia, Morris, Pavia and Niemann

Nays: 0

7. A copy of the Park ID Schedule, for April and May.
8. A copy ID's issued for the month of March; 5 new ones with 9 renewals.
9. A copy of the state voucher that was submitted.
10. A copy of the correspondence regarding the Commission's decision to decline a request for a Chester resident, who had previously requested a YAC residence policy waiver.

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In other matters, Park Rec. Director Mancuso commented about the Easter Egg Hunt. The event was well received; approximately 120 – 130 children came to the annual event. He also recommended that he will seek help next year, to assist with operating the event.

Park Manager Report:

Note: The Commissioners suspended the agenda, during #7 Park Manager's Report to discuss the topic of the Tommy Dowd Tournament. Afterwards, the Commissioners returned to the agenda.

Park Manager Truax reported that electric has been installed. The roof on the shed has been replaced. There was a tree removed because of problems with bees and ants during the summer; he's looking to remove another tree as well at the dog park. As per Commissioner Morris's suggestion, he will do safety checks on the Franklin Ave playground.

Old Business:

Chairman Cardone readdressed the Tommy Dowd Tournament, which was discussed during February 25th Park meeting; since then the organization submitted an event application. Park Rec. Director Mancuso added that there is a conflict with the dates they requested; another league has already requested them. A resolution is needed to approve the event. Chairman Cardone asked Mr. Mancuso to check with the other leagues who requested the same dates to see if they are still needed. Adm. Chairman Battaglia added a letter should be sent to the organization, reiterating the Park's no alcohol policy.

On a motion made by Commissioner Morris and seconded by Commissioner Niemann;

Whereas, Matt McKeon, Frank Kelleher and Greg O'Connor are Board members of the Tommy Dowd Memorial Foundation and;

Whereas, on February 25, 2013 at the regular monthly Board meeting of the Monroe Joint Park and Recreation Commission, Matt McKeon, Frank Kelleher and Greg O'Connor requested use of field 3 for the Tommy Dowd Memorial Softball Tournament and;

Whereas, the Park Board recognizes a potential benefit to the Community by allowing such an event and;

Whereas, Matt McKeon, Frank Kelleher and Greg O'Connor were advised of the rules and policies as they pertain to use of Smith's Clove Park and;

Whereas, Matt McKeon, Frank Kelleher and Greg O'Connor understand and agree with the rules and policies as they pertain to use of Smith's Clove Park and;

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Whereas, it is the responsibility of the Foundation to assure that all participants, spectators, volunteers and organizers are aware of the Parks rules and policies before and during the event and;

Whereas, Matt McKeon (Board Member) and Frank Kelleher (Dir. Of Development) representing the Foundation did submit a formal application to the Park and;

Whereas, verbally and / or by signed affidavit, Matt McKeon, Frank Kelleher and Greg O'Connor did acknowledge and accept the responsibility to assure that all rules, policies and special stipulation imposed by the Commission would be obeyed in conjunction with an approval and,

Whereas, that these rules, policies and special stipulation include but are not limited to;

** providing to the Park Certificate of Insurance naming the Commission, the Village and the Town as additional insured*

** No alcoholic beverages in the Park*

** Live or mechanical music must cease by 9pm*

** Charging admission in the Park is prohibited*

** Cost for use of field lights*

** Unauthorized sale or distribution of food, beverages, merchandise or services is prohibited*

Now Therefore; be it resolved that the Monroe Joint Park and Recreation Commission does hereby approve the application as submitted by the Tommy Dowd Foundation for a memorial softball tournament on field 3 from July 11th 2013 to the 14th 2013 at the following times; July 11 and 12 6pm to 10:30pm, and July 13th and 14th 8am to 8pm and furthermore;

Be it resolved, that the Board, Park manager or agent of the Park may at any time during the Tournament restrict access to the field if it is deemed unsafe or there is a violation to the park rules, policies and stipulations and furthermore,

Be it resolved, that all participants will be required to sign an “agreement and release from liability” a copy of which is included in the Smith’s Clove Park event application and any banner or signs are prohibited unless approved by the Park Board at a regular scheduled monthly Park Board meeting no less than 30 days prior to the event.

Ayes: 5 Cardone, Battaglia, Morris, Niemann and Pavia

Nays: 0

New Business

Recreation Director Mancuso stated that he has been pleased with the performances of the winter class instructors and would like to continue working with them. He is asking the Board to approve the following;

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- Jennifer Turner, 28 Barr Lane, Monroe NY 10950 for the pre-school instructor as a contractor for the classes at a compensated rate equal to \$20/hour not to exceed 12hours / week.
- Peter Koban, 24 Ironworks Road, Monroe NY 10950 for the art classes' instructor as a contractor for the classes at a compensated rate equal to \$20/hour not to exceed 8hours / week.
- Amanda Melican, 17 Ludlum Road, Monroe NY 10950 for the pre-school instructor aide as a contractor for the classes at a compensated rate equal to \$10/hour not to exceed 12hours / week.

Resolved, to accept the recommendations of the Recreation Director and approve the positions as stated. Money has been approved and allocated in the 2013 Park budget.

Ayes: 5 Cardone, Battaglia, Morris, Niemann and Pavia
Nays: 0

Chairman Cardone asked Park Manager Truax to patch the cracks on the hockey rink. Mr. Truax responded that he will address as well as look into an outside company to do paint and stripe the surface.

EXECUTIVE SESSION

There was no executive session required; the Commission continued with the agenda

Authorization for Motion to Approve and Pay the Bills

On a motion made by Commissioner Niemann and seconded by Adm. Chairman Battaglia;
to approve and pay the bills.

Ayes: 5 Cardone, Battaglia, Morris, Pavia and Niemann
Nays: 0

With no further business, on a motion from Commissioner Morris seconded by Commissioner Pavia, the meeting was adjourned at 8:52 pm. Carried unanimously.

Priscilla C. Chang-Staley
Park Secretary