

FINAL MINUTES

Monroe Joint Park Recreation Commission, August 26, 2013

The Monroe Joint Park Recreation Meeting was held at Smith Clove Park, 133 Spring St, Monroe, New York on the 26th day of August 2013.

PRESENT:	Tony Cardone	Chairman
	Rich Goldstein	Commissioner (arrived at 7:50pm)
	Debbie Kohrs	Commissioner
	Steve Pavia	Commissioner (arrived at 7:55pm)
	Mike Niemann	Commissioner
	Joe Mancuso	Park Recreation Director
	Priscilla C. Chang- Staley	Park Secretary
	Paul Truax	Park Manager

ABSENT: Adm Chairman John Battaglia, Commissioner Ann Marie Morris and Park Attorney Mathew Bennett

Chairman Tony Cardone called the meeting at 7:35 P.M, with the Pledge of Allegiance.

Approval of Minutes

Note: Both sets of minutes were voted on after the arrival of Commissioners Goldstein and Pavia.

On a motion made by Commissioner Kohrs and seconded by Commissioner Niemann

Resolved, to approve the minutes of June 24, 2013. After two months having voted on the minutes, the minutes are approved.

<i>Ayes: 4</i>	Cardone, Kohrs, Niemann, Pavia
<i>Nays: 0</i>	
<i>Abstain: 1</i>	Goldstein

On a motion made by Commissioner Kohrs and seconded by Commissioner Goldstein

Resolved, to approve the minutes of July 22, 2013. However, July minutes will be voted on again in September.

<i>Ayes: 3</i>	Kohrs, Goldstein, Pavia
<i>Nays: 0</i>	
<i>Abstain 2</i>	Cardone, Niemann

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Privilege of the Floor – Public Concerns

Having no public present, the Commission continued with the Agenda.

Security

Scott Perry, Vice President of Atlas Security, stated nothing to report at this time. He asked for feedback from the Commissioners.

YAC Report

Mancuso advised the Board that there were several bills still outstanding. Once all the bills are in, he will meet with the YAC committee to review how things went this year and make recommendation going forward. He anticipates having a final report to the Commission by the September meeting.

Sidewalk

Commissioner Niemann said Brian Smith, from the Dept of Public Works, stated the department is working on going out to bid sidewalks in Monroe; they offered to include the footage of sidewalk in the front of the Park in the bid totals so when awarded we could take advantage of the potentially cheaper amount than it would cost to replace them on our own. Shortly after speaking with Superintendent Smith, Monroe Village Mayor Purcell advised Commissioner Niemann that the Village will instead pick up the cost. Niemann asked Paul if he needed a new sidewalk by the maintenance building. Park Manager Paul Traux stated that there are several obstacles to installing a sidewalk on that side; one is the bridge and guardrail, the stream and also the trees.

Park Recreation Director Report

As per Park Recreation Director Mancuso, he reported the following information to the Commission;

1. A copy of July's minutes for approval (draft).
2. A copy of the revised Park Id schedule; a copy will be given to security.
3. A copy ID's issued for the month of August; there were 17 new ones issued.
4. The following events requests require approval:
 - a. Mr. Mancuso is looking to have a Fall Jelly and Jam making event, to be held on September 29th at 2pm. The park will supply all materials except fruit. Total amount requested \$420.00.

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- b. Turkey Trot to be held on Saturday, November 30th 9-11am. Total amount requested is \$3,858.00. Mancuso also requested the Commissioners to review the following: a copy of correspondence to Monroe Volunteer Ambulance Corp requesting coverage, a copy of the event flyer and application, copy of the race map and a copy of correspondence to Monroe Village requesting permission to use the streets. Last year's revenue was approximately \$1000. Chairman Cardone asked if an extra 3 dozen shirts be printed without dates to have in case we run out of the dated shirts for "day of" registrants but still be able to use them the following year if they are not needed.

On a motion made by Commissioner Niemann and seconded by Commissioner Pavia

Resolved, to approve Fall Jelly and Jam Making event, to be held on September 29th at a cost not to exceed \$420.

Ayes: 4 Cardone, Niemann, Pavia, Kohrs
Nays: 0

Resolved, to approve the 2013 Turkey Trot, to be held November 30, 2013, as presented at a cost not to exceed \$3,860 and further resolved to authorize Mancuso to submit on behalf of the Commission, a special event application to the Village Board for permission to use Village streets. Marshal and Sterling will be notified of the event upon the Villages approval. (Goldstein arrived shortly after the vote was passed.)

Ayes: 4 Cardone, Niemann, Pavia, Kohrs
Nays: 0

- 5. A copy of the Park's Calendar for September.
- 6. A copy of the 2013 Picnic Schedule.
- 7. A copy of 2013 Fall Class Schedule (tentative). Mancuso added he's thinking of adding gymnastics to the fall program.
- 8. A copy of the 2014 Park Budget Worksheet

Park Manager Report:

Park Manager Truax reported the maintenance department is busy with painting, working on snack bar and volleyball court. He anticipates \$3,000 - \$5,000 will be spent on the repairs to the volleyball court.

Old Business:

Deadline for matters to be placed on the agenda is now seven days prior to the meeting. The

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Commission also readdressed the hockey rink surface issue; Chairman Cardone will continue to follow up regarding the Sport Court surface.

New Business

Truax asked for a backup lead person to lead the maintenance team, when he isn't present. Further discussion was had on the issue.

EXECUTIVE SESSION

On a motion made by Commissioner Pavia and seconded by Chairman Cardone

to enter into executive session to discuss personnel matters at 8:15 pm.

Ayes: 5 Cardone, Goldstein, Kohrs, Pavia Niemann

Nays: 0

On a motion made by Commissioner Goldstein and seconded by Commissioner Pavia

to exit from executive session and return to open session at 8:35 pm.

Ayes: 5 Cardone, Goldstein, Kohrs, Pavia Niemann

Nays: 0

Authorization for Motion to Approve and Pay the Bills

On a motion made by Commissioner Pavia and seconded by Commissioner Niemann

to approve and pay the bills.

Ayes: 5 Cardone, Goldstein, Kohrs, Pavia, Niemann

Nays: 0

With no further business, on a motion from Kohrs seconded by Niemann the meeting was adjourned at 8:45 pm. Carried unanimously.

Priscilla C. Chang-Staley
Park Secretary